

**University of Central Oklahoma**

**Operating Code of the University Core Committee**

**ARTICLE I. NAME**

This committee shall be called the University Core Committee (UCC) of the University of Central Oklahoma.

**ARTICLE II. PURPOSE**

The University Core Committee surveys and responds to the academic needs of the undergraduate students and university community with regard to the university core of the curriculum. The UCC is charged with responsibility to maintain cohesiveness in university core with a cross-discipline perspective. The Committee will support this charge by reviewing and recommending changes in the university core to the Academic Affairs Curriculum Council. UCC will review academic policy relating to the university core and make recommendations concerning these policies to appropriate elements of the university. The Committee will also help design the assessments processes for the university core in conjunction with the Director of Assessment, review assessment data of the university core, and develop appropriate actions based on that data.

**ARTICLE III. RESPONSIBILITY FOR DIRECTION**

The direction of the UCC shall be by a chairperson who is appointed by the Provost and who shall preside over the meetings of the Committee. The chairperson of the UCC is a non-voting member of the Committee.

UCC meetings, and the work of the Committee, are subject to the regulations of the University, the Regional University System of Oklahoma, and the Oklahoma State Regents for Higher Education.

**ARTICLE IV. MEMBERSHIP**

The membership of the UCC shall be made up of administrators and faculty as listed below.

**Representatives**

- A.** Core curriculum course coordinators will hold a permanent (non-rotating) position on the committee. This applies to the core curriculum course coordinator position rather than to the individual.

- B.** The remaining college positions (after subtracting the number of permanent course coordinator positions with the college) are appointed positions by the college dean and will serve a three-year rotation term.

<b>University Core Area</b>	<b>Predominant Subject/ Discipline</b>	<b># of Faculty Members</b>	<b>Specific Courses Falling in the Area of Representation</b>
Written & Oral Communication	Composition	1 (CLA)	ENG 1113, 1213 or equivalent (1143, 1153, 1173, 1223, 1233, 1243)
Written & Oral Communication	Communications	1 (CLA)	MCOM 1113, 2023
Quantitative Reasoning/ Scientific Method	Math	1 (CMS)	MATH 1113, 1513, 1453. Additional courses are options, but these three fulfill student math requirement.
Quantitative Reasoning/ Scientific Method	Life Science	1 (CMS)	BIO 1114, 1214, 1204, 1211
Quantitative Reasoning/ Scientific Method	Physical Science	1 (CMS)	PHY 1014, 1024 CHEM 1003, 1014, 1103, 1112 PHY 1304, 1003, 1011, 1101, 1114, 2014
Critical Inquiry & Aesthetic Analysis	Humanities & Philosophy	1 (CLA)	HUM 2113, 2223 PHIL 1103, 1113, 1123, 2073
Cultural & Language Analysis	Language	1 (CLA)	CHIN 1114, 1224; FRCH 1114, 1224 GERM 1114, 1224; JAPN 1114, 1224 LATN 1114, 1224; SNSK 1114, 1224 SPAN 1114, 1224; Cultural Analysis Courses
American Historical & Political Analysis	American History	1 (CLA)	HIST 1483, 1493
American Historical & Political Analysis	American National Government	1 (CLA)	POL 1113
Social & Behavioral Analysis	Psychology, Economics, Anthropology & Sociology	See college Representation	BADM 1103 ECON 1103, 1203 FMCD 2213 PSY 1103
Life Skills	Health & Wellness	1 (COE)	HLTH 1112
College Representatives	COE, CBA & CAMD	6	2 from each college – appointed by the Dean.
Adhoc Member	Academic Affairs	5	Director of Assessment Director of First year Experience Freshman Academic Advisor Librarian Retention Coordinator

**C.** Ex Officio *non-voting* membership.

The following or their designees will be non-voting representatives:

1. Director of Assessment
2. Director of First Year Experience
3. The Director of University Libraries.
4. Director of Advisement shall appoint a Freshmen Advisor
5. An Assistant Vice President for Academic Affairs

## **Term**

Terms shall begin and end with the academic year (August - May). If a faculty member is unable to finish his or her term in the UCC, then the Dean of the College shall appoint a replacement for that member, and the replacement representative will complete the rest of the original term.

## **Sub-Committees**

The UCC Chair may create sub-committees with representation from the Committee and/or ad-hoc members.

## **ARTICLE V. MEETINGS**

### **Section 1. Regular Meetings.**

The UCC will meet as needed during the academic year. Quorum shall be required at UCC meetings to vote on any issue related to the University Core. The regular meetings shall be chaired by the Chairperson, unless he or she delegates this responsibility to another member. A notice of an upcoming meeting shall be provided in writing, along with an agenda and minutes of the previous meeting.

### **Section 2. Minutes.**

Minutes shall be recorded at all meetings of the University Core Committee. These minutes shall be substantive in content and shall constitute the official record of the transactions and proceedings of the Committee. Copies of the minutes of a previous meeting shall be included with the agenda that is distributed to Council membership. Approval of the minutes shall appear as an official agenda item at all meetings.

## **ARTICLE VI. AMENDMENTS**

The UCC may recommend amendments to the code to the Provost/Vice President for Academic Affairs.