Program Change Flowchart

Step-by-step Process

For Proposals Requiring Regents’ Approval

The diagram below illustrates the step-by-step process a program change proposal must follow to be approved at the University of Central Oklahoma. This applies to graduate and undergraduate changes requiring Regents’ approval. These types of changes include:

1. Substantive curriculum changes within a major (increase in credit hours, etc.) (Submit “Request for Program Change” form)
2. Deletion of a program/major. (Submit “Request for Program Deletion”)
3. Name change of a program or major. (Submit “Request for Program Change” form)
4. Degree designation changes (B.S., B.S.Ed., or B.F.A. etc.). (Submit “Request for Program Change” form)

Legend

- Recommendation
- Approval
- Processing
- Information
- Impact Review

* Interdisciplinary programs may follow an alternate path at the department and college level.

* Originates in Department

Unresolved functional issues

Functional Review

Undergraduate Proposals

College Process

College Dean

Office of Academic Affairs

Graduate College

Graduate Dean

Associate Vice President for Academic Affairs

Office of Academic Affairs

Director of Academic Publication

Undergraduate Programs

Graduate Programs

Oklahoma State Regents for Higher Education (OSRHE)

Regional University System of Oklahoma (RUSO)

President

Provost

AVP Policy & Curriculum

Printed Catalog

Degree Audit/Institutional Research

Notify College Dean and Chair