

Proposals Requiring Regents Approval

Curriculum change proposals that involve substantive changes to a program/major require regents' approval and have an **October 1** deadline for receipt of these proposals in Academic Affairs. Types of curriculum proposals requiring Regents approval are:

- Increase in total credit hours for a major.
- Deletion of a program/major.
- Name change of a program or major.
- Degree designation changes (B.S., B.S.Ed., or B.F.A. etc.).
- Addition of a program/major.

In addition to the above changes, the Oklahoma State Regent for Higher Education just recently gave us a more specific definition for substantive changes to include the following:

- Changing the major courses required
- Changing the required courses for a major

Therefore, any program curriculum proposal that changes, adds or deletes a required course to a program/major will now be considered a substantive change and will need to be submitted to the Regents for approval. Instead of the usual November 1 deadline, these proposals will now need to be submitted to Academic Affairs by **October 2**.

Listed below are types of changes the Regents consider non-substantive and would NOT require Regents approval (due November 1 to AA):

- Adding more optional courses to a list of optional courses in a program/major
- Course sequence recommended
- Course prefix or number change

Also, please remember that any curriculum proposal that affects a teacher education program needs to be reviewed by the Council on Teacher Education. Please submit these proposals directly to Dr. Darla Fent. An electronic version of these forms may be forwarded to Dr. Fent at: dfent@uco.edu.