

<b>Title: Minor Requirements</b>	<b>Policy No: 1.20</b>
<b>Category: Programs and Curricula</b>	<b>Effective: Fall 2000 Revised Fall 2009</b>

**Policy Statement:** At the University of Central Oklahoma a minor is an optional component of a student’s degree that, upon graduation, will be reflected on the student’s transcript. Minors at UCO consist of a minimum of 18 credit hours of which at least six credit hours must be taken in residence at UCO. At least six hours must be earned in upper division course work. Minimum grade point average requirement in the minor is a 2.0 (unless otherwise indicated). Interdisciplinary minors not associated with a specific major are available to students regardless of major. An interdisciplinary minor will be assigned to a home department for oversight and advisement. The minors offered at UCO and specific requirements for each can be found in the university’s undergraduate catalog.

A student may earn a major and minor or multiple minors in the same program (Regents Level III), if the major and minor differ at the major level (Regents Level IV).

<b>OSRHE</b>	Level I	Level II	Level III	Level IV
<b>UCO</b>	Degree Level	Degree	<i>Program</i>	<i>Major</i>
<b>Example</b>	Associate Bachelor Master	A.A.S. B.A., B.S., M.A.	Communication	Communication - Broadcasting

**Academic Degree Program Terms**

When not labeled with the terminology “program” and “major,” the standard format is the name of the program followed by a hyphen and the name of the major, e.g., Communication – Broadcasting.

**Background:** On 12/2/1998, the Office of Planning and Analysis issued the document “Academic Degree Program Naming Conventions”. Embedded within this document were the minimum requirements for creating a minor. These regulations should be created into a formal UCO policy for ease of reference.

**Purpose:** To bring consistency and establish minimum standards for the creation of minors.

**Implementation Date:** Fall 2000; Revised Fall 2009

**Related Procedures:**

**Coordinating Offices:** Office of Academic Affairs

**Academic Affairs Point of Contact:** Associate V.P. for Enrollment Management/Registrar

**Academic V.P. Signature for revision:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Policy revision approved by the Provost/Vice President for Academic Affairs on February 24, 2010.**

**Policy approved by the Provost/Vice President for Academic Affairs October 27, 2008.**

**Key Words:** Minors, Minor Requirements