

<b>Title: Requirements for a Second/Subsequent Degree, Concurrent Degrees, Multiple Majors (Baccalaureate Level)</b>	<b>Policy No: 1.7</b>
<b>Category: Programs and Curricula</b>	<b>Effective: Fall 2004 Effective with revisions Fall 2004; Fall 2010; Fall 2013</b>

**Policy Statement:** Students may become eligible for concurrent degrees, a second degree, or an additional bachelor's degree that differs from each previously awarded degree/s (as defined by the University of Central Oklahoma). Students may also become eligible for multiple majors. They must meet the degree requirements listed under the Academic Degree Requirements section of the undergraduate catalog in addition to all applicable course work and grade point requirements. All prior undergraduate course work will be considered, and applicable work will satisfy degree requirements for the additional degree.

Minimum Requirements for Students Seeking a Second/Subsequent Bachelor's Degree/s

Students who have graduated and are coming back for a second or subsequent degree must meet the following minimums:

- 30 credit hours in residence exclusive of extra-institutional credit.
- Complete at least 15 additional hours in the college of the second degree. The 15 hours must be in addition to the total number of hours completed by the student for the previous degrees.
- Have at least 15 hours of the 30 must be completed at the 3000-4000
- Meet the GPAs required for the degree/major (overall, major, UCO)

Minimum Requirements for Students Seeking Concurrent Bachelor's Degrees

Students pursuing concurrent degrees must meet the following minimums:

- 139 earned credit hours
- 15 unique hours (3/4000 level) in one major. If 15 unique hours are not available in one major, additional hours to meet this requirement must be approved by the department chair
- Meet the GPAs required for each degree/major (overall, major, UCO)
- Be cleared for graduation for both degrees in the same semester
- File an Application for Graduation listing each degree. The student will receive two diplomas.

Minimum Requirements for Students Seeking a Double or Multiple Major(s)

Students pursuing a double or multiple major(s) must meet the following minimums:

- 124 total college-level semester hours
- Double or multiple majors must be in the same program
- Meet the GPAs required in each major
- Be cleared for graduation for each major in the same semester
- File an Application for Graduation listing each major. The student will receive one diploma.

A Bachelor of Science degree in the General Studies program cannot be earned as a second or subsequent degree or a concurrent degree nor can it be part of a double/multiple major.

**Background:** UCO has a significant number of students who, after earning a bachelor's degree, return to pursue a subsequent degree. For many, this has been overly restrictive.

Any remaining course work beyond courses in the major to fulfill the 30 hour minimum would be identified on a contractual basis between the student and the department chair offering the major. The written agreement is initiated in the Center for Undergraduate Advisement, authorized by the department chair and signed by the student.

**Purpose:** Clarify requirements for concurrent degrees, a second or subsequent degree, or multiple majors.

**Implementation Date: Fall 2004**

**Related Procedures:**

**Coordinating Offices:** Enrollment Management, Academic Advisement, and Department Chairs

**Point-of-Contact for Academic Affairs:** Associate V.P. for Enrollment Management/Registrar

**Policy approved by the Vice President for Academic Affairs on September 22, 2003.**

**Policy revision approved by the Provost/Vice President for Academic Affairs on December 9, 2003.**

**2<sup>nd</sup> Policy revision approved by the Provost/Vice President for Academic Affairs on June 3, 2010.**

**3<sup>rd</sup> Policy revision approved by the Provost/Vice President for Academic Affairs on May 1, 2013**

**Key Words: Dual Degree, Second Degree, Simultaneous Degree, Subsequent Degree**