

Title: Current and Discontinued Academic Program Terminology	Policy No: 4.1
Category: Academic Standards and Accreditation	Effective: Fall 2000 Effective with revisions: Fall 2004; 2nd revision effective Fall 2010

Policy Statement: The UCO community will use a standard set of academic program terminology.

OSRHE, RUSO, and UCO policies and procedures will be followed in creating, modifying, and deleting all academic offerings and listings, i.e., transcripts, university and departmental publications, advisement materials, and brochures.

After graduation the degree is listed above the name of the program-major on the student’s UCO transcript. The only UCO credentialing references that appear on an official transcript are approved degrees, programs, majors, minors, and certificates.

A “concentration” or “track” are internal processing terms used to designate a group of courses for the purpose of degree certification only and do not appear on the student’s transcript. A “track” represents a standard set of substitutions and waivers that are routinely applied to students entering degree programs with a set of pre-existing credentials (i.e. LPN to BSN or RN to BSN).

Background: UCO previously used the terms major and option for program and major. (OSRHE II - 2 - 18) (See <http://www.uco.edu/academicaffairs> and select aa policy manual.)

“Specialization” and “area of emphasis” were terms previously used to describe groupings of courses that did not appear on the transcript.

Purpose: Standardize UCO terminology and operational procedures regarding academic offerings from UCO. This standardization will facilitate accurate communication in the academic community and provide consistency with OSRHE policies and definitions. (OSRHE II - 2 - 18)

Implementation: Fall Semester 2000

Coordinating Offices:

Academic Affairs Point-of-Contact: Assistant Vice President for Academic Affairs

Policy approved by the Vice President for Academic Affairs on July 20, 2000.

Policy revision approved by the Provost and Vice President for Academic Affairs on November 1, 2004.

Policy revision approved by the Provost and Vice President for Academic Affairs on July 19, 2010

Key Words: Program, Major, Concentration, Specialization, Track, Area of Emphasis, Terminology