

**Title: Course Load-Graduate Maximum**

**Policy No: 6.4**

**Category: Registration/Record**

**Effective: Summer 2000**

**Policy Statement:** The maximum graduate student course load in any given semester or term is limited to 15 credit hours for the fall or spring semesters and 12 credit hours for the summer term. Intersession is a front-end extension of the semester or term and is included in the maximum course load.

**Background:** OSRHE policy (3.12.3) allows institutional officials to limit a student's academic load based on the individual student's academic program and/or academic performance.

Institutionally, enrollment without approval from the graduate college for a regularly admitted graduate student is 12 hours for the fall or spring semester and 9 hours for the summer.

With approval of the graduate dean, a student may exceed the institutional enrollment limits up to 15 hours for the fall or spring semester and 12 hours for the summer.

**Purpose:** Set institutional standards for graduate course load enrollment and maximum course overload standards consistent with course rigor and acceptable student performance.

**Implementation:** Summer Term 2000

**Related Procedures:** Student must complete the Course Overload Form stating the reason for the overload and securing signature approval from the graduate program advisor, department chairperson, college dean, and graduate dean.

**Coordinating Offices:** Graduate College Dean's Office and Enrollment Management.

**Point-of-Contact for Academic Affairs:** Associate V.P. for Enrollment Management/Registrar

**Policy approved by the Vice President for Academic Affairs on March 28, 2000.**

**Key Words:** Course load, Graduate, Maximum