Revised 06-07-2016

UNIVERSITY OF CENTRAL OKLAHOMA

REQUEST FOR DISPOSITION OF

SURPLUS PROPERTY

Dept: _____ **Org #: _____**

UCO Inventory Tag #	Property Description	Location Bldg/Rm

Remarks/Instructions:

NOTE: Proprietary software and all sensitive UCO data stored on any above computer has been removed.

Submitted by: _____ **Email: _____**

(Print)

Phone: _____

Approved by: _____ **Date: _____**

(Organization Manager)

Save this completed form to your computer and email to:
dhaggerty@uco.edu or mmoore5@uco.edu