



UNIVERSITY OF

Central Oklahoma

100 North University Drive, Edmond, OK 73034

Physical Plant Custom Paint Policy

The physical plant offers (13) standard colors free of charge and will apply up to two coats of paint free of charge. If you would like to choose a non-standard (custom) color, you will be charged for the actual cost of paint and labor to apply paint.

This policy applies only to private areas; custom colors will not be applied in common areas such as entries, hallways, restrooms, etc.

The policy is as follows:

- Physical Plant will provide you a Sherwin-Williams sample book. **Physical Plant will only apply Sherwin-Williams Pro-Green and O VOC Acrylic paint.**
- Physical Plant will estimate the amount of paint and labor required to complete the job. We will provide you with a written estimate for the cost of the paint and labor, and upon approval, purchase the paint.
- Physical Plant will patch and repair as required the area to be painted and apply (2) coats of **Sherwin-Williams Pro-Green Eg-Shel Latex paint** for walls and **Sherwin-Williams O VOC Acrylic paint** for trim.
- Physical Plant has (5) standard colors to choose from for all doors and jambs. Physical Plant will only apply **Sherwin-Williams O VOC Acrylic paint.**
- Should customer be dissatisfied with selected color, Physical Plant will charge for labor and material to apply a new color.

Note: Custom colors will be applied to a 24" x 24" test sample and will require signed approval by customer prior to start of project.

Customer

Date