



UNIVERSITY OF CENTRAL OKLAHOMA
PAYROLL DEDUCTIONS
ADD & DROP FORM

Print Employee Name

Employee Banner ID Number

Pay Schedule: Bi-weekly - 26 periods

Monthly - 12 periods

ADD Miscellaneous Payroll Deductions:

Effective date

Name/Type of Deduction**

Amount per pay Limit

529 Savings Account

Amount per pay \$

(Must submit a copy of the 529 enrollment form)

DROP Payroll Deductions:

Effective date

Presidential Partners**

United Way

Cancer (carrier)

Life Insurance (carrier)

3 month LTD buy-up

Dependent Life Insurance

Wellness Center Self Spouse Family Other

Miscellaneous Payroll Deduction:

Teachers' Retirement* (read and initial below)

*Per IRS regulations, I CANNOT withdraw contributions made to Teachers' Retirement on a pre-tax basis until I actually terminate employment with the University.

*Full-time, non classified members who opt out of TRS under OAC 715:10-11-2 may revoke their election and return to TRS participation.

**Send copy of all Presidential Partner add/drops to UCO Foundation, Box 133.

Employee Signature

Date