



UNIVERSITY OF CENTRAL OKLAHOMA

Policy ID: ADM-EMP-11 Minor Revision6

Title: Extended Medical Leave

Description: Medical leave extending beyond sick, vacation, or family/maternity leave.

Category: Human Resources

Applies to: staff, faculty

Contact: [Human Resources](#)

Purpose: Explanation of extended medical leave.

Policy Statement: The University of Central Oklahoma will continue to require a physician's statement once per month from employees on medical leave. The department should forward the physician's statement to Human Resources. Failure to provide a statement from the physician could lead to termination. Failure to return to work at the beginning of the next scheduled workday after being released by the physician may result in termination.

The actual position held by the employee will be held for a reasonable period of time after the exhaustion of paid leave. The University will determine the need for the position. If necessary, temporary workers may be utilized. Temporary employees must be approved in advance. Each period of temporary employment is for a maximum of six months with a possible extension to one year. If the University determines there is no need for the position, the temporary employee may be terminated.

Glossary of Terms:

Legal

Citation:

Campus

Links:

FAQs:

Formerly

known as:

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