



UNIVERSITY OF CENTRAL OKLAHOMA

Policy ID: ADM-PUR-1 Minor Revision3

Title: Fuelman Cards and University-Owned Pike Passes

Description: The University of Central Oklahoma (UCO) will pay for fuel via the Fuelman card and tolls via the Pike Pass for vehicles owned by UCO and rental vehicles rented by UCO for official UCO business.

Category: Purchasing

Applies to: staff, faculty, department

Contact: [Accounts Payable](#)

Purpose: Coverage of business expenses and the security of Fuelman cards and Pike Passes.

Policy Statement: The University of Central Oklahoma (UCO) will pay for fuel via the Fuelman card and tolls via the Pike Pass for vehicles owned by UCO and vehicles rented by UCO for official UCO business. Fuelman cards and Pike Passes may not be used for a vehicle that is NOT State-owned or University-rented under any circumstances. Therefore, Fuelman cards and Pike Passes will be assigned to departments based on the number of state vehicles assigned to them.

Fuelman cards and Pike Passes must be secured at all times, and must not be left in the vehicle when the vehicle is unattended.

Glossary of Terms: Fuelman card - credit card for gasoline expenses.

Pike Pass - electronic payment for tolls charged on Oklahoma toll roads.

Legal Citation: Oklahoma State Finance Manual - OSF 7/01, Chapter 319.B

link at: <http://www.ok.gov/OSF/documents/300.pdf>

Oklahoma Statute - 74 O.S. § 585

link at: <http://www.oscn.net/applications/oscn/DeliverDocument.asp?CiteID=104142>

Campus Links: Accounts Payable Policies & Forms at link:

FAQs:

Formerly known as:

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