Policy ID: ADM-CHK-6 Major Revision1 Minor Revision1

Title: Garnishments and Other Debt Collection Methods

Description: Handling of court-ordered wage assignments.

Category: Payroll

Applies to: staff, faculty, student

Contact: Payroll Services

Purpose: Handling of court-ordered wage assignments.

Policy Statement:

Each employee is expected to take care of his or her financial obligations independent of the University.

The University will accept court-ordered wage assignments, garnishments, and tax levies and process them in the legally prescribed manner.

As a state agency, UCO will assist the Oklahoma Tax Commission with those employees identified as being non-compliant in filing Oklahoma tax returns. Non-compliance may lead to termination.

Glossary of Terms:

Legal Citation:

68 O.S. § 238.2

Campus Links:

FAQs:

Formerly known as:

Garnishments

Approved on:

12/01/2005

Effective date:

12/01/2005

Keyword(s):

compliance, garnishments, court-ordered, wage, levies, financial, obligations

Last review date:

06/09/2011

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