Policy ID: ADM-HUM-2 Minor Revision1

Title: Use of University Property

Description: To establish what use of University property means.

Category: Human Resources

Applies to: staff, faculty

Contact: Human Resources

Purpose: To establish uses of University property.

Policy Statement: All University equipment, including cars, trucks, all computers and networks, etc., is to be used for official business only and is not to be used for personal convenience or gain on campus, at home, or in any other location. The division or department director, or college chair, is responsible for equipment in the division, department, or college, and will designate the employees responsible for operating or using the equipment.

Glossary of Terms:

Legal Citation:

Campus Links:

FAQs:

Formerly known as:

Approved on: 05/31/2011
Effective date: 05/31/2011

Keyword(s): University property, equipment

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