A/V Checklist

Physical Plant Does Not:
- Install TV’s, projectors, speakers or any other associated equipment or wiring.
- Remove or move any A/V equipment unless it is going to Surplus.
- Provide or assist with repairs or warranty issues.

Physical Plant Will Assist:
- With the installation of projector screens and projector mounts provided by the department.

Physical Plant Requirements:
- All wiring and cables placed above the ceiling must be plenum rated per code.
- No wires or cables will be allowed in duct work.
- All wall and floor penetrations must be fire caulked per code.
- All ceiling mounted projectors will require a professionally installed outlet adjacent to the unit. Extension cords will not be permitted.

Physical Plant Recommendations:
- It is recommended that occupants of older buildings consult with Physical Plant Electricians prior to installation.
- Consideration should be given for warranty work and installation for all A/V equipment. Out of state vendors will not provide any assistance and local dealers typically will only service or install what they sell.