December 1, 2015

To Whom It May Concern:

The University of Central Oklahoma is an agency (subdivision) of the State of Oklahoma, and is a state college as defined in Internal Revenue Code Section 511(a)(2)(B). The University's tax exemption is derived from Internal Revenue Code Section 115(a).

Please be advised that effective January 1, 2016 our Federal Identification Number has changed to 73-1353314 and our new tax exemption number is EXM-10396710-04. An updated W-9 and tax exemption permit can be found online at www.uco.edu/administration/admin-doc-forms. Please update your records to reflect this change.

If you have any questions, you may contact my office at 405-974-2251.

Sincerely,

Lisa Harper
Assistant Vice President for Financial Operations

Attachments: UCO W-9
UCO Tax Exempt Permit
Oklahoma Sales Tax Exemption Permit
Public Schools-Higher Education

County OKLAHOMA

68 Oklahoma Statutes Section 1356(1)(2001): Which we quote in part: "Sales of tangible personal property or services to private institutions of higher education and private elementary and secondary institutions of education accredited by the State Department of Education or registered by the State Board of Education for purposes of participating in federal programs or accredited as defined by the Oklahoma State Regents for Higher Education..."

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Date Issued: November 13, 2015
Letter ID: L1629616896
Taxpayer ID: **-***3314

Steve Burrage, Chairman
Dawn Cash, Vice-Chairman
Thomas Kemp Jr., Secretary-Member
**Form W-9**

**Request for Taxpayer Identification Number and Certification**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

An individual or entity (from W-9 requesters) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). To request an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned on deposits)
- Form 1099-INT (interest earned on stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-D (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (business and third party network transactions)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the instructions on line 1 and the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, interest paid or accrued on a mortgage of real property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**

Signature of U.S. person

Date: 10/12/15

**Form 1099 (Recipient Committee), 1098-E (Student loan interest), 1099-T (Tuition)**

**Form 1099 (Cancelled debt)**

**Form 1099-A (Acquisition or abandonment of secured property)**

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding.
3. Claim exemption from backup withholding if you are a U.S. exempt payee, if applicable, you are also certifying that you are a U.S. person, your allocable share of any partnership income from a U.S. tax-exempt business is not subject to the withholding tax on foreign persons' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.