UNIVERSITY OF
Central Oklahoma
Annual
Security & Fire Safety Report 2014
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Equal Opportunity Policy
The University of Central Oklahoma (University) is committed to an inclusive educational and employment environment that provides equal opportunity and access to all qualified persons. The University will continue its policy of fair and equal employment and educational practices without discrimination or harassment because of actual or perceived race, creed, color, religion, alienage or national origin, genetic information, ancestry, citizenship status, age, disability, gender, marital status, veteran status, sexual orientation, gender identity, or any other characteristic protected by applicable federal, state, or local law. (This policy is available online at http://www.uco.edu/files/legal-policies/equal-opportunity-statement.pdf.)

The University Office responsible for compliance is the Office of Legal Counsel, Lillard Administration Building, Room 114, (405) 974-3377.

Clery Act Reporting Requirements
Each institution of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 is required to disclose annual information about campus crime and security policies as well as timely warnings in certain situations. The Clery Act (Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 1990, as amended) specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:

• Policies regarding procedures and facilities for students and others to report crimes or other emergencies on campus and the university’s response to such reports
• Policy concerning security of and access to campus facilities, including residences, and security considerations used in the maintenance of campus facilities
• Campus law enforcement policies, including enforcement authority, and policies encouraging accurate and prompt reporting of crimes
• Description of the type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices to encourage students and employees to be responsible for their own security and security of others
• Annual reporting of statistics concerning the occurrence on campus, in or on non-campus buildings or property and on public property, the following criminal offenses: murder, forcible or non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, arrests of persons referred for campus disciplinary action for liquor law violations, drug-related violations and weapons possession, and crimes in which the victim is intentionally selected because of ethnicity, disability, national origin, or gender identity
• Policy concerning the monitoring and recording through local police agencies of criminal activity at off-campus student organizations recognized by the university that are engaged in by university students, including student organizations with off-campus housing facilities
• Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws
• Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws.
• Description of drug and alcohol abuse education programs
• Campus sexual assault programs and procedures to prevent sex offenses
• Where information concerning registered sex offenders may be obtained
• Information regarding emergency response and evacuation procedures
• Policy regarding missing student notification procedures

The University of Central Oklahoma (UCO) has implemented the Campus Safety and Security Reporting Policy which can be viewed at https://www.uco.edu/files/legal-policies/campus-safety-and-security-reporting.pdf. This policy articulates requirements under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and specific
responsibilities of offices across campus to help ensure compliance. This 2014 report complies with Clery Act requirements in place for the current year.

The University of Central Oklahoma divisions, departments and offices responsible for developing and implementing these policies, practices and procedures include the Division of Student Affairs, Safety and Transportation Services (Campus Police, Emergency Management, Environmental Health and Safety), Physical Plant (a unit of Facilities Management), Housing and Dining Services, Office of Information Technology, Office of Legal Services (Title IX Coordinator) and the Athletic Department.

In addition to working with appropriate campus offices and individuals, the university works with local law enforcement agencies to collect appropriate criminal statistical data for inclusion in the report. The university will produce a final report for publication via the UCO web site and paper copies as may be appropriate. Notification of the availability of the report will be made to all currently enrolled students, faculty and staff members. Notification will be made to each individual by electronic means or via individual mailings. The report will be available to all interested persons, including prospective students and prospective employees via the UCO internet web site: (http://www.uco.edu/annualsecurityreport) by October 1st of each year. The report will be viewable and downloadable in Adobe ® PDF format or other formats as may be appropriate.

Upon request, paper copies of the report can be obtained by visiting or calling the Office of Human Resources (Lillard Administration Building), Office of Undergraduate Admissions (Nigh University Center), Police Services and other campus offices upon request. You can be connected to these offices by calling the UCO Campus Operator at (405) 974-2000. If you desire a paper copy of the report mailed to you at no cost, please contact UCO Police at (405) 974-2345.

**New for 2014**

On March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA), which among other provisions, amended section 485(f) of the Higher Education Act of 1965, as amended (HEA), otherwise known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act requires institutions of higher education to comply with certain campus safety and security-related requirements as a condition of participating in the Federal student financial aid programs authorized by Title IV of the HEA. Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and program pertaining to these incidents in their annual security report. UCO has included in this year’s report new information to meet VAWA requirements. In addition, changes to the Student Code of Conduct have been made to meet these requirements, many elements of which are replicated in this report.

**Reporting Incidents to Campus Police and Report Access**

UCO Police Services (also know as Campus Police, UCO Police, DPS), a division of Safety and Transportation Services, encourages all persons to report any criminal activity, suspicious conduct, and other general emergencies to campus police via 9-1-1 from any campus or cellular telephone. Calls from a campus phone do not require entering “9” before 9-1-1. We are partnered with the City of Edmond's Emergency Operations Center for 9-1-1 related communications.

To report an emergency (fire, smoke, crime in progress, medical/injury), persons should contact Police Services via 9-1-1. A police officer will respond to provide assistance and gather information. Police Services may be contacted from a campus telephone via 9-1-1, (405) 974-2345, an interior SafeWalk phone, exterior emergency phone, cellular phone or in person at their headquarters facility located on North University Drive, directly west of the Education
Building. When an official report is filed, upon request, a copy of the report will be provided to the person reporting the incident. The Oklahoma Open Records Act is followed in all cases regarding release of law enforcement records.

The Police Services Records Office will collect and maintain all incident reports and will prepare an annual statistical summary for distribution to the university community in the Annual Security and Fire Safety and Report and by other methods as may be appropriate. Incidents reported to Police Services and departmental activities are summarized and maintained in a daily log available upon request at the UCO Police Services facility.

- **Timely Warnings**

  Police Services is the point of contact for all crime reporting on UCO property. Reports can be made to any campus police officer by calling (405) 974-2345 or 9-1-1 in emergencies. In the event that a situation arises, either on or off campus, that, in the judgment of university officials, constitutes an ongoing or continuing threat, a “timely warning” will be issued. The warning may be issued via various methods (e-mail, UCO web page notification, Central Alert system, network pop-up message, press release to local media, posters, flyers, memorandums, etc.) depending on the nature of the threat. If the threat does not pose a risk to the entire university community, the timely warning will be addressed to those community members who are subject to risk. These notifications will be issued without delay.

- **Campus Security Authorities (CSA)**

  Pursuant to the Clery Act, UCO has identified individuals from across our campus who are required to serve as Campus Security Authorities. These include police and security staff, housing staff and others that have a significant responsibility for student and campus activities. Each CSA is required to complete a training program sponsored by Police Services. Training sessions are held each year.

  A CSA is responsible for reporting Clery Act crimes they discovered themselves or which they received in good faith from others. These crimes (including weapons, drug and alcohol offenses) are reported to UCO Police Services who will investigate the incident or refer it to the appropriate office or agency for investigation. Incidents reported by CSA’s will be included in the Annual Security and Fire Safety report when it is appropriate. CSA’s are required to report Clery reportable incidents that occur off campus including incidents related to student travel (international and domestic) activities.

  A CSA is NOT responsible for determining whether or not a crime took place – that is the responsibility of UCO Police Services or the law enforcement agency having jurisdiction. A CSA should never attempt to apprehend an alleged perpetrator of a crime. This too is the responsibility of law enforcement. It is also not the responsibility of a CSA to try and convince a victim of a crime to contact law enforcement if the victim chooses not to do so. However, if the crime is a sex crime, including sexual harassment, UCO policy requires that it be reported to the appropriate law enforcement agency for investigation except as prohibited by law (see Counseling and Confidential Crime Reporting).

  CSA’s who have not completed training, due to being new in their position or for any other reason, should call UCO Police Services at 974-2345 to sign up for the next available training opportunity.
Counseling and Confidential Crime Reporting (see also Anonymous Reporting)

During the course of counseling, professional counselors from UCO’s Student Center for Counseling and Well-Being or other professionals under contract with UCO to provide counseling services may become aware of unreported crimes such as sexual assaults. The Clery Act excludes pastoral and professional counselors from responsibility of reporting crimes discovered as part of their counseling duties. The UCO Student Center for Counseling and Well-Being, at its discretion, may provide information about these alleged crimes to UCO Campus Police without revealing the source or identifying any details of the alleged crime. If reported, only the tally and category of the alleged crime is reported -- nothing else. Police will not investigate any crime reported confidentially unless the victim of the crime files a report directly with UCO Police Services or with the police agency having primary jurisdiction where the alleged offense occurred.

In addition to possible confidential reporting from counselors, UCO has a confidential reporting program similar to Crime Stoppers. This program, called Broncho Five-O, is available via phone 24 hours a day by calling (405) 974-3483. Persons may report crimes that have occurred, or any information they may have about a criminal incident.

UCO police will always accept anonymous or confidential reports. An attempt will be made to investigate the crime if the reporting party provides adequate information and is supportive of the investigative action. In cases where no investigation is possible to verify the information provided, the statistics generated (if applicable to the Clery Act) will be identified via a caveat in the statistical portion of the Annual Report to reflect their status as anonymously reported. Reports will be taken via telephone, mail, e-mail or in person if the reporting person so chooses.

Security of Facilities and Access to Residential Areas

There are scheduled times for all campus-building lockups/unlocks. These duties are performed by UCO police staff and others responsible for facility security. UCO police conduct building security checks seven days a week year-round. Students may be authorized to be in a building after lockup if they are under the direct supervision (physically present) of a faculty or staff employee or have pre-authorized written permission.

Security is provided in the maintenance of the university’s facilities through a number of mechanisms, including periodic building checks, limitations on hours of operation, and restricting issuance of keys. University departments coordinate maintenance efforts to ensure that safety and security components of university facilities are continuously working properly. Mechanical or electrical failures in locks or other security components are repaired promptly. A frequent survey of exterior campus lighting is completed by members of Police Services as well as members of Department of the Physical Plant and staff from the Office of Housing and Dining Services to ensure they are working properly. Prompt repairs are made in all cases.

An informational publication is provided by Housing and Dining Services as a guide for living in residence halls or other student housing. Each residence hall is staffed twenty-four hours a day by department personnel. All resident rooms and windows are equipped with locking devices. Educational programs are presented periodically to residents to increase awareness of safety and security issues. University housing facilities are patrolled by university police officers on a regular basis. Residents are encouraged to keep doors and windows locked. Tenants should report any suspicious activity to UCO police immediately.
Access Control

The Access Control Unit is a division of the UCO Physical Plant. This unit is responsible for all matters related to key issuance and lock management for UCO facilities. Access Control also provides maintenance of locking hardware, doors, and other lock/door related assets. Key issuance within residential facilities is managed by staff from Housing and Dining Services.

Faculty and staff needing key(s) for a particular location on campus must initiate a request with their Building Captain who, once it is approved at the departmental level, will submit a work order to the Department of the Physical Plant through UCO’s FAMIS Work Order system. Access Control staff then verify the information in the work order and process the request. The Building Captain and the faculty or staff member is then notified that the key(s) is available for pickup at the Police Services building. Keys may be picked up or turned in at any time, 24 hours a day. Faculty and staff who are leaving employment with UCO must turn in all issued keys through Police Services pursuant to the employment exit process overseen by the Office of Human Resources (974-2366).

Department supervisors may submit a key request form as soon as a new employee has accepted an offer of employment. Access Control will process the request, and will either deliver the key to the new employee on the first day of employment (new employee orientation) or the key will be available for pick-up at Police Services once notification has been made to the recipient.

Keys for academic or administrative structures will not be issued to undergraduate students except in special circumstances. A vice president’s approval is required before any key is issued to an undergraduate student for an academic or administrative building. Problems with lock cores, broken or damaged keys, or other problems that prevent access or closure should be reported to Access Control immediately. If a problem exists that prevents a facility from being secured as is necessary, it should be reported to Police Services immediately so that alternative security actions can be implemented. Reported repairs will be handled in a prompt manner.

Police Enforcement Authority

UCO police officers are duly commissioned State of Oklahoma police officers. A university’s authority to maintain its own police agency and individual officer authority comes from Oklahoma State Statute (74 O.S. 360). Each officer is certified by the Oklahoma Council on Law Enforcement Education and Training via attendance at the state-sponsored fourteen (14) week police academy at their facility in Ada, Oklahoma or through approved programs. UCO police officers have full police powers on property owned by UCO and any other property contiguous to property of UCO pursuant to an agreement with the City of Edmond. UCO police officers also have limited authority within the City of Edmond pursuant to the same agreement. Greek housing facilities, which are privately owned, fall under the Edmond Police Department’s primary jurisdiction.

Police Services, a division of Safety and Transportation Services, is a full-service police agency serving the university community. The department’s mission is: To Serve, Support and Protect the University of Central Oklahoma Community. Police officers perform a variety of tasks which include but are not limited to: emergency response, investigation of criminal activity,
accident and fire response, traffic enforcement, SafeWalk service, assistance for stranded motorists, crime prevention, financial transports, security for special events and facility security.

In addition to enforcing local, state and federal laws and regulations, police officers are also authorized to enforce rules of conduct articulated in the Code of Student Conduct prepared and distributed by the Division of Student Affairs. Applicable sections of that document are duplicated in this report to meet Clery Act requirements. Non-commissioned personnel working for UCO Campus Police and all other university authorities are empowered to enforce university regulations and may, as United States citizens, enforce local, state and federal laws where applicable.

- **Arrest Authority of Campus Police and Other Personnel**
  Commissioned police personnel have full arrest authority as provided by Oklahoma state statute. UCO Police Services employs a number of non-commissioned security personnel to provide basic security services in various areas of the campus. These employees, as well as residential housing staff, museum personnel, and others provide basic and variously defined security functions on campus and during off-campus events involving UCO students or employees. During the course of their duties, any of these personnel, as well as all other UCO personnel, have the right and responsibility under law to affect an arrest of a criminal violator pursuant to “citizen’s arrest” powers where circumstances permit. Referral to UCO police officers of all criminal matters, where immediate custodial arrest of an alleged perpetrator is necessary, is strongly encouraged in all but the most extreme circumstances where immediate action could possibly prevent physical injury.

- **Community Policing at UCO**
  For more than a decade, UCO police have maintained a community policing beat system to improve information exchange between campus police and members of the UCO community and to help delineate daily patrol activities geographically across campus. Police officers routinely conduct foot or bicycle patrols on campus and use the beat system to coordinate communication amongst members of the community and to focus daily efforts inclusive of crime prevention activities in response to possible crime threats. The beats are divided along geographical lines and/or by functional similarity. All campus facilities and grounds are incorporated into one of the six individual beats. For more information please call the Police Services Crime Prevention Unit at (405) 974-2345.

- **Law Enforcement Agency Cooperation**
  UCO Police Services maintains an excellent professional working relationship with city, county, state and federal law enforcement agencies.
  
  - City of Edmond – Our partnership with the City of Edmond Police Department is critical to our daily operations. The agencies coordinate investigation efforts, patrol activities, emergency response, special events and training on a routine basis. UCO and the City of
Edmond have Memorandum of Understanding that articulates jurisdictional boundaries, court and jail access, and training initiatives. We also share a radio network to enhance communication between agencies.

- Oklahoma County Sheriff’s Office – We work frequently with deputies and reserve deputies who provide assistance at special events on campus.

- AT&T Digital Evidence and Cyber Security Laboratory – The state’s primary digital evidence lab is located at UCO, in the W. Roger Webb Forensic Science Institute. The lab is managed by the Oklahoma Bureau of Investigation (OSBI). It is staffed by law enforcement personnel from the OSBI, Edmond Police Department, Oklahoma City Police Department, and a full-time digital forensic examiner employed by UCO Police. The lab serves the entire state and investigates a wide range of criminal activity that involves digital evidence.

- UCO Police Services works with other municipal, county, state and federal law enforcement agencies on a continual basis to better serve the university community. Police Services submits incident report data to both the Oklahoma State Bureau of Investigation and the Federal Bureau of Investigation (FBI) under the guidelines of the Uniform Crime Report maintained by the FBI on a monthly basis.

- **Emergency Phones**

  Emergency phones connected directly to the Police Services Communication Center are located at various locations across campus, including the first floor of academic buildings. The Police Services Communication Center is staffed by trained emergency communication personnel 24 hours a day, every day of the year. Exterior phones may be mounted to a structure or be pole mounted. These phones are tested weekly by Police Services staff. Several newer phones are radio-based and solar powered. Regardless of radio or landline, the location of the phone is known to the Police Services Communication Center when a call comes in. These phones may be used for emergencies or non-emergencies such as requesting information, directions or assistance of a non-emergency nature. UCO is continuously seeking to expand the emergency phone network on campus. If you have a location on campus you would recommend an emergency phone be located, please call Police Services at 974-2345 or e-mail the information to police@uco.edu.

- **SafeWalk**

  Individual circumstances and even the time of day or weather can create anxiety for someone needing to walk to their car or to another building or location on campus. To help alleviate safety concerns, UCO operates the SafeWalk program. At any time of the day or night and any day of the year, staff from UCO Police Services will respond to your campus location and escort you to your next campus destination. The program serves all members of our community and our campus visitors.

  Requests for a SafeWalk escort cannot be scheduled in advance due to various events and other requests for service that may exist at any given time on campus. Persons may request an escort by calling 974-2345 from a cellular or land-line telephone or by using one of the SafeWalk phones located on the first floor of most university academic buildings, or via an outdoor emergency phone. When making the request, you will be asked your exact location and your general description so that staff can more easily locate you. If you are waiting in a vehicle, we will also need a description of the vehicle and will ask you to remain inside the vehicle with the doors locked until we arrive. Response times will vary due to other activities taking place on campus, but generally wait times are less than ten (10) minutes and sometimes only a minute or two. During the evening hours, SafeWalk service is provided by student Community Service Officers employed by the UCO Police.
Environmental Health and Safety (EHS)
The EHS division of Safety and Transportation Services is responsible for overseeing compliance with federal and state requirements relative to environmental and occupational safety, Workers’ Compensation, risk management, building and fire code compliance on campus property. These activities impact all areas of the university including students, faculty, staff and visitors. Professionals in the EHS division are trained in dealing with safety matters encountered at the university. EHS also employs a full-time code compliance official who ensures that state and federal laws are met in regard to campus construction, fire system operations and general activities.

Hazards from EHS issues or potential hazards can be reported to the EHS division at 974-2216 or through UCO Police Services at 974-2345. If you observe a hazard that is creating an immediate emergency, you should call 9-1-1 from any campus phone or cellular phone.

Sex/Violent Offender Registration
UCO Police Services operates a registration system for persons who have been convicted of sexual or violent offenses that require registration pursuant to federal or state law. UCO works with the City of Edmond Police Department and the Oklahoma Department of Corrections in exchanging information regarding persons who must register with UCO pursuant to legal requirements.

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act. The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

Any individual who works at, lives at and/or is a current student at UCO that has been convicted of specific sex or violent offenses must register with UCO Police Services. Pertinent data will be collected and be available for public inspection pursuant to law. UCO registration information is available for inspection 24 hours a day at the Police Services facility or by calling (405) 974-2345.

Persons who fail to register will be subject to prosecution. Registration with UCO is required in addition to registration with the local police department where they reside (if they live off campus). It is the convicted person’s responsibility to know whether or not to register with campus police and to ensure that registration is completed pursuant to law. Questions related to registration or persons needing to register may contact Police Services at (405) 974-2345.

Criminal Activity at Off-Campus Facilities
The Edmond Police Department and other departments, as may be appropriate, provide information to UCO regarding incidents that involve students and student organizations that are officially recognized by the institution. We also receive information from Campus Security Authorities (coaches, residence hall staff, program sponsors, etc.) These include Greek organizations and other student organizations, athletic teams, clubs, and individuals. Appropriate statistical data is collected from these agencies and included in the UCO Annual Security and Fire Safety Report required by the Clery Act. UCO Police Services actively seeks information from other law enforcement agencies regarding off-campus incidents involving student organizations/groups and will forward summary details to other university offices where it is appropriate and lawful.


**Annual Fire Safety Report**

UCO's facilities and buildings were constructed to meet the existing fire code when originally constructed. Campus facilities have a number of fire protection features. Facilities are equipped with fire alarm systems that report to the Edmond Fire Department through the UCO Police Services Communication Center. The university has aggressively pursued networking of building fire alarms. In 2014 UCO is continuing system upgrades of fire panels in all academic buildings that include voice-addressable capabilities. Police Services has an alarm-receiving panel within the police department who monitors all network-capable building fire alarm systems.

In addition to alarms, the university has fire suppression sprinkler systems in all new buildings including the largest structures on campus. Buildings protected by sprinkler systems are the W. Roger Webb Forensic Science Institute, Mitchell Hall, Center for Transformational Learning, Nigh University Center, Laboratory Annex Building, Education Building, Chambers Library, Evans Hall, the Commons and Suites. These systems are inspected annually and maintained through a contract with a private-sector company with expertise in these systems. More than 700 fire extinguishers are spread throughout the campus for use by occupants and trained emergency response personnel. These extinguishers are inspected regularly.

In addition to extinguishers, items that assist in fire-related emergencies are emergency lights and exit signage. UCO officials work closely with the Oklahoma State Fire Marshall and the City of Edmond Fire Department to ensure that all steps possible are taken to protect lives and property from fire and smoke. UCO’s fire safety efforts are coordinated by the Environmental Health and Safety (EHS) division of Safety and Transportation Services. The primary point of contact for fire safety issues is the UCO Code Compliance Coordinator within the EHS division – 405-974-2216.

**Emergency Egress (Fire) Drills**

- Emergency egress drills are conducted in January and September each year in the following residential housing facilities: Central Plaza, Commons 1000, 2000, 3000, University Suites, Murdaugh Hall and West Hall.
- Commons 1000, 2000 and 3000 are tested separately.
- Collectively UCO conducted a total of fourteen (14) emergency egress drills during calendar year 2013 in residential facilities.
### Specifications for On-Campus Housing Facility Fire Systems:

<table>
<thead>
<tr>
<th>Residence Hall/ Apartment</th>
<th>Fire Safety Control System Reporting</th>
<th>Location of Sprinklers</th>
<th>Alarm Sensor and Annunciator Types</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broncho 4 Apartments</td>
<td>Not Equipped</td>
<td>NONE</td>
<td>Smoke activated (local only)</td>
</tr>
<tr>
<td>West Hall</td>
<td>Simplex Grinnell: Reports to UCO Police Services.</td>
<td>NONE</td>
<td>Heat and smoke activated. Pull stations. Audio/Visual</td>
</tr>
</tbody>
</table>

### Fire Safety Training
To learn more about fire safety or to schedule a fire safety program please contact the UCO Fire Marshall within the Environmental Health and Safety Office, 974-2216.

### Annual Residential Fire Safety Data for 2011, 2012 and 2013

#### 2011

<table>
<thead>
<tr>
<th>Residence Hall/ Apartment</th>
<th>Number of Fires</th>
<th>Cause of Fire</th>
<th>Number of Injuries</th>
<th>Number of Deaths</th>
<th>Property Damage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broncho 4 Apartments</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Central Plaza</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Commons 1000</td>
<td>1</td>
<td>Grease Fire</td>
<td>0</td>
<td>0</td>
<td>$12,897.77</td>
</tr>
<tr>
<td>Commons 2000</td>
<td>0</td>
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<td>Commons 3000</td>
<td>0</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>University Suites</td>
<td>1</td>
<td>Grease Fire</td>
<td>0</td>
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<td>$5,768.61</td>
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<tr>
<td>Murdaugh Hall</td>
<td>0</td>
<td>N/A</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>West Hall</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### 2012

<table>
<thead>
<tr>
<th>Residence Hall/ Apartment</th>
<th>Number of Fires</th>
<th>Cause of Fire</th>
<th>Number of Injuries</th>
<th>Number of Deaths</th>
<th>Property Damage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broncho 4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
</tr>
<tr>
<td>Central Plaza</td>
<td>1</td>
<td>Spark from clothes dryer</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
</tr>
<tr>
<td>Commons 1000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
</tr>
<tr>
<td>Commons 2000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
</tr>
<tr>
<td>Commons 3000</td>
<td>1</td>
<td>Oven Fire (Pizza Boxes in oven)</td>
<td>0</td>
<td>0</td>
<td>$500.00</td>
</tr>
<tr>
<td>University Suites</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
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### 2013

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### Residence Life Fire Safety Information

Students living on-campus housing must comply with rules and procedures detailed in the Housing “Community Standards Handbook.” The handbook articulates those electrical appliances that are permitted or forbidden. Permitted are: desk lamps, computers, radios, stereos, televisions, VCRs, DVD players, clocks, irons, curling irons, hair dryers, razors, heating blankets, toothbrushes, coffee makers (with automatic shutoffs), microwave ovens, blenders and small refrigerators. Prohibited are: devices for cooking, lighting or cooling that may create a fire or shock hazard, those that strain electrical capability of the facility or pose health or safety concerns. Any device with an open heating element is prohibited. No open flames from candles, incense or other materials are permitted. UCO adopted a tobacco free campus police in July of 2010. Smoking of tobacco products (or illegal materials) is not permitted. A recent amendment to this policy also prohibit E-cigarette usage anywhere on campus including residence halls.

The “Community Standards Handbook” also provides guidance for evacuation procedures in the event of a fire. These procedures are applicable to other circumstances that would require evacuation from a residential campus structure. The procedures reference the need to check doors before opening to ensure they are not hot from fire, closing doors when evacuating, exiting calmly and quickly and moving to predetermined meeting areas for each residential facility.
Additionally, instructions detail the need to stay out of facilities until fire officials clear the building for re-occupation and the need to remain away from emergency personnel so they can perform their duties as well as other guidance. This document is available on-line from the UCO Housing and Dining web site: www.uco.edu/residence_life.

Fire safety training programs are provided annually to all staff, including resident advisors. Student residential groups can also attend training on the use of fire extinguishers and other fire safety topics.

In the event a fire occurs, student residents are expected to report the fire to UCO Police Services by calling 9-1-1. All fires that occur in residential housing are investigated by members of the Edmond Fire Department and UCO’s Code Compliance Official.

**Emergency Management**

UCO is proud to have been one of the few universities nationally to have been awarded an emergency planning and mitigation grant through the FEMA Disaster Resistant University (DRU) program. The DRU process created and strengthened partnerships within university departments as well as with outside organizations and government agencies. A thorough assessment of the risks faced by UCO was completed as well as avenues for mitigating those risks.

UCO maintains a comprehensive emergency response plan that is compliant with the National Incident Management Systems (NIMS). We have also formed a campus emergency response team (Crisis Management Team) as well as a threat assessment team (TAT) and behavioral intervention team (B.I.T) to facilitate communication for the purpose of mitigating potential crises whether they be internal or external to the university community. UCO is also providing National Incident Management System (NIMS) training to faculty and staff to maintain our compliance with federal regulations in this regard. UCO was the first university in Oklahoma and one of only a few in the region to appoint a full-time emergency management coordinator. This position helps coordinate UCO’s emergency management initiatives.

In April 2011 UCO was awarded a best practice award for various activities related to management of our storm shelter programs for severe weather by the Southern Association of College and University Business Officers (SACUBO) through their best practice award program. UCO won the grand prize that year and were honored to have been among other institutions competing for this award including the University of Georgia and University of Florida. UCO has worked diligently in recent years to enhance communication and shelter practices to benefit our community.

In 2011 and again in 2014 UCO was awarded recognition by FEMA as a “Storm Ready” community through their nationwide program. Signs announcing this designation have been placed at strategic entry points of the university.

We have also expanded our crisis communication programs. Emergency Preparedness Guide booklets have been prepared and are available from offices and other locations campus wide or via the UCO web site. In addition, more than 900 Emergency Response Guideline flip charts have been installed in classrooms, labs, offices and other locations across campus. These vinyl, red-colored binders, as well as the printed booklets include information on numerous topics including how to respond to severe weather, building evacuation, fire, active shooters and bomb threat response. Each location that has a wall-mounted Emergency Response Guide flip chart has storm shelter information specific for that space listed in plain view on the external portion of the wall mount. We have also installed telephones in each designated primary shelter location, trained faculty and staff to be “Shelter Captains,” issued them two-way radios to communicate with UCO Police Services and have also provided them with a battery-powered megaphone to help aid in communicating to persons in the shelters. Many offices on campus also have weather radios provided and maintained by UCO Emergency Management.
Central Alert and Emergency Communication:

UCO’s Central Alert program is the emergency notification system that allows authorized UCO officials to send news and instructions simultaneously to individuals through landline phones, cellular phones, text messaging and e-mail. The benefits of the Central Alert system are its immediacy and direct access to individual campus members through multiple points of contact.

Central Alert complements tools the university already has in place to respond to a range of emergencies that may include weather related closings, environmental health crises, public safety incidents and other unique emergency situations. In the event of an actual emergency, the university will continue to relay critical information using the most appropriate options from our full range of notification resources.

All students, faculty and staff are encouraged to update their contact information through either the Central Alert Channel or the Personal Information Channel on the Home Tab in UCO’s portal, UCONNECT (http://uconnectuco.edu). Students can also add their parent’s home phone or e-mail to the list so they can be aware of information communicated through this system. Each person will be able to opt-in to receive text messages. There may be a charge from your cell phone provider for each text message you receive. UCO will only use this system in emergencies and for authorized system tests.

Each community member can also opt-in for weather-related messages. Unless weather poses an immediate threat and there is not time to communicate it via other channels, UCO will not normally utilize a community-wide Central Alert to inform community members of campus closings or other general weather information. By opting-in for weather messages, community members can receive this information. As with all text messages sent via Central Alert, the weather information message may incur a charge from your cell phone provider.

Emergency Response and Evacuation Procedures

• In the event of a confirmed emergency or dangerous situation on campus or an incident off campus that threatens the campus community, UCO will, without delay, initiate our emergency communication plan through mechanisms described below.
• UCO will, without delay, evaluate each circumstance believed to pose a threat to the safety of our community members and determine the proper mechanism(s) and content of emergency communication message(s). Emergency notifications may not be immediately initiated if, in the opinion of UCO authorities, they would compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.
• Awareness of an emergency can come from any source. UCO Police Services is normally, but not always the starting point for evaluation of emergencies that may impact the campus community. When an emergency is reported, the information is forwarded to UCO authorities that comprise the Crisis Management Team (CMT). The CMT will promptly evaluate the emergency, determine who within the community needs to be notified, determine the content of the notification, the means of notification and initiate the emergency communication.
• Persons who comprise our Crisis Management Team who are responsible for carrying out this process are the following UCO personnel by title:
  o President
  o Provost/Vice President – Academic Affairs
  o Vice President – Administration
  o Vice President – Student Affairs
  o Vice President – University Relations
  o Executive Director of Safety and Transportation Services/Chief of Police
  o Emergency Management Coordinator
• Procedures for disseminating emergency information to the larger campus community are included in our emergency communication plan. The means by which a message will be delivered to the campus community may include but are not limited to:
  o Central Alert (voice, text message, e-mail)
  o Net Notify (computer network pop-up system)
  o Office Calling Trees
  o Residential Housing Notification Procedures
  o Voice Addressable Fire Systems (available in all academic buildings)
  o UCO Web Site
  o UCO Closing Line
  o UCO’s official Facebook page
  o UCO’s official Twitter account
  o Media notifications
  o Public address via police megaphone/vehicle

• Testing of our various emergency systems and procedures occur annually:
  o Our Central Alert system and other communication systems are tested no less than annually and more often when appropriate. The exact date and time are not announced, but the months of planned testing are provided to students in UCO’s network portal system.
  o Evacuation testing occurs in each residential structure each semester. These are not advertised in advance, but generally occur in the first two weeks of the semester during the evening hours when the largest population is likely present.
  o Evacuation testing of non-residential campus structures occurs at least once annually. These are performed without notice, during the business/class day.
  o In addition, UCO conducts emergency situation exercises at least once annually. These may be a table-top exercise in partnership with other governmental agencies, a functional exercise or full-scale exercise. These are scheduled in advance, but the context of the simulated emergency is not known to responders until the exercise commences.
  o Our shelter communication components are tested at least quarterly to ensure they are in working order. UCO is partnered with the City of Edmond and their severe weather warning system. The City of Edmond tests their systems regularly to ensure they are operating.

• UCO has installed Emergency Procedure Guides in more than 900 locations across campus. At each location, the wall-mounted holder for the guide includes a shelter location designation sticker specific to that particular location. In addition, emergency exit maps for each structure are installed across campus. These maps are specific to the exact location where they are installed and include a visual guide to primary and secondary emergency exit routes as well as a listing for the nearest severe weather shelter. These maps include a glow-in-the-dark background to ensure visibility if the lights are not working.
Missing Student Notification

Pursuant to the Clery Act, UCO has implemented protocols to ensure that all reasonable and proper steps are taken in the event a student is discovered to be missing. The policy that has been implemented is as follows:

UCO Missing Student Notification Policy

The purpose of this policy is to establish procedures for the university’s response to reports of missing students, as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in campus housing, including off-campus apartment units leased by the university for student residents. Any person (student, staff or faculty) believed to be missing from the campus unexpectedly shall be immediately reported to the Police Services Unit.

For purposes of this policy, a student will be considered missing, if a roommate, classmate, faculty member, family member or other campus person has not seen the person in a reasonable amount of time. A reasonable amount of time may vary with the time of day and information available regarding the missing person’s daily schedule, habits, punctuality, and reliability. Individuals will be considered missing immediately, if their absence has occurred under circumstances that are suspicious or cause concerns for their safety. If the initial report that a person is missing is made to a department other than the Police Services Unit, the employee receiving the report will ensure that the Police Services Unit is contacted immediately.

Note: In order to avoid jurisdictional conflicts when an off-campus and/or commuter student is believed to be missing, the reporting person should immediately notify local law enforcement authorities. The UCO Police Services Unit will assist external authorities with these investigations as requested.

Police Services will conduct an initial investigation to determine if the person appears to be missing, or has simply changed his/her routine unexpectedly, and whether or not there is reason to believe the person is endangered. If the reporting person does not make this report within 24 hours, the institution will.

Police Service officers will check student’s login records, dining records, class schedules, interview fellow students, faculty and resident hall staff, and use other methods to determine the status of a missing person. From this initial investigation, the scope will continue to expand to make attempts to determine the location of the person reported missing to assure he/she is safe.

Should Police Services not be able to locate a person reported missing within twenty-four (24) hours of the report, Police Services would then notify the persons designated emergency contact. In the event that no separate emergency contact is identified, a parent or guardian as listed in university records will be contacted. Students should be sure that this contact knows how to reach the student in the case of an emergency, and have a general idea of the student’s general daily routine and any travel plans. This person should be someone you trust to aid officers in determining your whereabouts, or verifying that further investigation and/or entry into national missing person databases is warranted.

NOTE FOR STUDENTS UNDER AGE OF 18 AND NOT EMANCIPATED: For any student under the age of 18 who is not emancipated, the university must notify a custodial parent or guardian no later than 24 hours after the time the student is determined to be missing. For any situation in which a missing person is believed to be endangered, this notification will be made as early as possible while officers are continuing to investigate.

Additional Missing Person’s Information:

• In regard to Missing Person’s reports, the information that is registered by the student will be confidential (assuming no FERPA release has been filed), and the information will only be accessible to authorized campus officials and it will not be disclosed, except to law enforcement personnel in the furtherance of a missing person investigation.
Alcohol and Drugs on Campus

Portions of the UCO Code of Student Conduct (2013-2014) are duplicated in this report in regard to alcohol, drugs and weapons.

Alcohol: Possession, Use and Enforcement

Pursuant to policy, it is prohibited to use, possess, manufacture, distribute, or be under the influence of alcoholic beverages and/or non-intoxicating beverages as defined in 37 O.S. §163.2 except as expressly permitted by state law and regulations, or public intoxication. The use, possession, manufacturing, being in the presence of, or distribution of alcoholic beverages and/or non-intoxicating beverages, or illegal narcotics in any form, on campus properties, in University Housing (to include sorority and fraternity housing), or other University sponsored activities, unless explicitly and lawfully approved by authorized University officials for students is strictly prohibited. (Regional University System of Oklahoma Policy Manual; Section 4.3.3.b.)

It is also strictly prohibited to drive, operate, or be in actual physical control of a motor vehicle (47 O.S. §11-902):

1. While under the influence of alcohol, any other intoxicating substance, or a combination thereof;
2. With a blood or breath alcohol concentration level at or above the applicable legal limit is prohibited.

Use, possession, manufacture, distribution or attempted distribution of alcoholic beverages, in any circumstances, by or to any person under the age of twenty-one (21) is prohibited. Please note that consistent with Clery Act requirements, public intoxication and driving under the influence arrests are not included in arrest or disciplinary referral statistics shown in this report.

In rare circumstances, the President of UCO may, at his or her discretion, permit the consumption and possession of alcoholic beverages by persons at least twenty-one years old during on-campus events. UCO Police Services and other UCO departments are pleased to provide alcohol-education programs to any UCO group. Please call (405) 974-2345 for more information.

Drugs: Possession, Use and Enforcement

Pursuant to policy, use, possession, manufacture, cultivation, being in the presence of, or distribution of marijuana, heroin, narcotics, other controlled substances (schedules I-IV), or drug paraphernalia (including objects used or intended for drug consumption), except as expressly permitted by law, is prohibited. Intentionally or recklessly inhaling or ingesting substances (e.g. nitrous oxide, glue, paint, etc.) that will alter a student’s mental state is also prohibited. The consumption, possession, or being in the presence of illegal narcotics in any form, on campus properties, in University Housing (to include sorority and fraternity housing) or at student organization or other University sponsored activities for students is strictly prohibited. (Regional University System of Oklahoma Policy Manual; Section 4.3.3.e.) The possession, smoking, misuse, and distribution of synthetic cannabinoids, such as JWH-018 or K2 (Spice), and smoking herbs is prohibited on the properties of the University and at University-sponsored activities.

The nonmedical use of prescription medication (i.e. “pain killers”) is expressly prohibited. This includes possession and distribution of medications that are off label and those that are not prescribed to the person in question, or use of prescription medication at a rate not congruent with the prescription. (Regional University System of Oklahoma Policy Manual; Section 4.4.3.e.)

Students, faculty, staff and visitors are subject to arrest and prosecution for violation of any federal or state drug law. Simply put, the University of Central Oklahoma has no tolerance for persons who possess, consume or distribute illegal drugs or those that abuse prescription drugs.
Students who violate state or federal drug laws off campus can be suspended or expelled pursuant to the Code of Student Conduct.

**Weapons Policy**

Pursuant to UCO Policy (ADM-LEG-5, Revision 1, 2005) and the UCO Student Code of Conduct, no person may be in possession of a weapon while on campus except as authorized by law. The possession, display, or use of weapons, firearms, etc., is prohibited. Except as provided by policy, other University policies, or by state or federal law, no person may possess, display, or use weapons, firearms, ammunition, fireworks, electronic control devices (Taser device or stun gun), or explosives and dangerous chemicals, while on University property or participating in any University sanctioned activity. Objects which are legal to possess may not be used in a manner that would reasonably be expected to threaten, harm, incapacitate, or cause fear to others, except for legally justifiable purposes of self-defense or defense of others. The President may make exceptions when appropriate to further the University’s mission.

**Exceptions to General Prohibition**

Nothing contained in this policy shall be deemed to prohibit the use of dangerous chemicals in the normal conduct of classes or labs, in Physical Plant functions, in the operation or maintenance of equipment or motor vehicles, or in University functions where the use has been approved. Nothing contained in this policy shall be deemed to prohibit the use of fireworks by a professional fireworks presenter who is insured and has permission of the University to stage a fireworks display. Nothing contained in this policy shall be deemed to prohibit the use of weapons such as archery equipment or martial arts devices, in the normal conduct of classes, labs, in sanctioned student organization functions or in University functions where the use has been approved. Nothing contained in this policy shall be deemed to prohibit the possession or use of firearms or other weapons by the Military Science Department (ROTC), campus police or other law enforcement personnel in the performance of their duties.

**Oklahoma Self-Defense Act**

No person in possession of any concealed handgun pursuant to the Oklahoma Self-Defense Act is authorized to carry the handgun into or upon University property. Under 21 O.S. §1277, the following property shall not be construed as prohibited for persons having a valid concealed handgun license:

1. Any property set aside for the use of any vehicle, whether attended or unattended, provided the handgun is carried or stored as required by law and the handgun is not removed from the vehicle without the prior consent of the University president while the vehicle is on University property;
2. Any property authorized for possession or use of handguns by University policy; and any property authorized by the written consent of the University president, provided the written consent is carried with the handgun and the valid concealed handgun license while on University property.

**Persons who have a valid Oklahoma carry permit pursuant to the Oklahoma Self Defense Act must have written permission from the UCO President to carry a firearm on campus. Currently employed and commissioned city, state or federal law enforcement officers are not subject to this approval process.**
BAT and TAT

The Behavioral Assessment Team (BAT) is a multidisciplinary team that meets on a regular basis to review and respond to reports of behavior by a university student, employee or visitor that may pose a threat of self-harm or a threat to the campus community and intervene at the earliest possible point. Team members coordinate resources and implement a coordinated response with the goal of providing assistance to the individual while mitigating risk in an effort to keep UCO healthy and safe. Participants in BAT include representatives from Student Affairs, Counseling Services, Housing and Dining, Police Services, Legal Counsel and Academic Affairs.

The Threat Assessment Team (TAT) is made up of a smaller number of BAT members and meets on an as-needed basis in the occurrence of what they deem is an imminent danger of threatening behavior to the UCO community.

Title IX

The Office of Legal Counsel serves as the federally mandated Title IX coordinators. Their goal is to ensure that the campus is in compliance with federal law, which prohibits discrimination or harassment based on gender, and disability, along with other protected classes. In addition, federal law requires that students are not denied participation in educational and other opportunities due to sexual violence or harassment. This includes:

- Investigation and consultation of Title IX/Title VII cases by the Legal Office
- Ongoing research involving updates to Title IX and Title VII issues, cases and information which may apply to the university
- Ongoing education of Legal staff through conferences, webinars, and reading material
- Educating UCO students, faculty and staff with campus-wide presentations and programs
- Oversee training of Title IX investigators

Sexual Misconduct Information

Note: Information from the Code of Student Conduct (2013/2014) is included in this section.

The University of Central Oklahoma will neither tolerate nor condone any form of sexual misconduct. Sexual misconduct includes, but is not limited to, instances of sexual harassment, non-consensual sexual contact, nonconsensual sexual intercourse, sexual exploitation, stalking, and domestic/dating violence. In instances where there is reason to believe that University policy prohibiting sexual misconduct has been violated, the University will pursue disciplinary action. Sexual misconduct on campus, at university-related events, and against students or employees constitutes a report to the University Title IX Coordinators and/or law enforcement. All employees, save for counselors, pastors, and paraprofessional counselors, are responsible for reporting all details of sexual misconduct to the University Title IX Coordinators when they know or should know of an incident in violation of these policies. Persons targeted by sexual misconduct may request confidentiality from the University Title IX Coordinators, if they wish to make a report without revealing identifying information. (Please refer to the University policy for more information about employees responsible for reporting sexual misconduct, confidential reporting, and requests for confidentiality at http://www.uco.edu/files/legal-policies/equal-opportunity-policy.pdf.)

The university may immediately suspend any employee or student reasonably believed to have engaged in sexual misconduct in violation of this policy, with notice and hearing to follow promptly. The university has established procedures for timely reporting, investigation, and resolution of sexual misconduct reports. Even if the person targeted chooses not to press criminal charges, he or she has the option of pursuing sanctions through the University system. University sanctions may include warnings, probation, restrictions, suspension or expulsion.
Sexual Harassment Policy Statement

Students should enjoy a learning environment free of inappropriate harassment, including, but not limited to sexual harassment perpetrated by fellow University students, other University members, or non-affiliated third parties. Sexual harassment by any member of the University community, including students, faculty and staff, is a violation of both law and University policy, and will not be tolerated. Harassment between University employees, University employees and students, and/or student-on-student harassment is prohibited. These policies can be found on the UCO website at http://www.uco.edu/legal_and_policies.asp.

1. Definition of Sexual Harassment

Sexual harassment shall be defined as unwelcome sexual advances, requests for sexual favors, and other verbal, written, online, or physical conduct of a sexual nature in the following context:

A. When submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing;
B. When submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; or,
C. When such conduct is sufficiently severe, pervasive (or persistent) and/or objectively offensive that it has the purpose of effect of unreasonably interfering with, limiting or denying the ability to participate in, or benefiting from an individual’s education or employment program or activity.

2. Examples of Prohibited Conduct

Conduct, whether in person, in writing, by telephone, through social media, by electronic means, or otherwise, which is prohibited by this policy includes, but is not limited to:

A. Unwelcome sexual flirtation, advances, or propositions for sexual activity;
B. Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes;
C. Sexually degrading language used to describe an individual;
D. Remarks of a sexual nature used to describe a person’s body or clothing;
E. Display of sexually demeaning objects and pictures;
F. Offensive physical contact, such as unwelcome touching, pinching, or brushing the body;
G. Coerced sexual intercourse; and/or,
H. Actions indicating that benefits will be gained or lost based on response to sexual advances.

Non-Consensual Sexual Contact Policy Statement

The University of Central Oklahoma will neither tolerate nor condone any form of non-consensual sexual contact.

1. Definition of Non-Consensual Sexual Contact

Non-Consensual Sexual Contact is any intentional sexual touching, however slight, with any object, with another person without consent of that person.

2. Examples of Prohibited Conduct

Conduct prohibited by this policy includes, but is not limited to:
A. Unwanted sexual contact with a stranger or a friend, acquaintance, spouse, current dating partner, or former intimate partner
B. Unwanted sexual contact committed by force, threat, surprise, coercion, intimidation, or through use of mental or physical helplessness
C. Unwanted physical contact, such as touching, brushing, fondling, and groping the body
D. Sexual assault and/or battery
E. Sexual contact without consent

Non-Consensual Sexual Intercourse Policy Statement

The University of Central Oklahoma will neither tolerate nor condone any form of non-consensual sexual intercourse.

1. Definition of Non-Consensual Sexual Intercourse

Non-consensual sexual intercourse is any sexual intercourse (anal, oral, or vaginal), however slight, with any object, with another person without consent of that person.

2. Examples of Prohibited Conduct

Conduct prohibited by this policy includes, but is not limited to:

A. Unwanted sexual intercourse with a stranger or a friend, acquaintance, spouse, current dating partner, or former intimate partner (including date or acquaintance rape)
B. Unwanted sexual intercourse committed by force, threat, surprise, coercion, intimidation, or through use of mental or physical helplessness
C. Passive compliance when consent is not actively communicated
D. Sexual intercourse with an individual whose ability to consent is compromised due to alcohol and/or drug use
E. Sexual intercourse with an individual whose ability to consent is compromised due to mental disorder, developmental disability, intellectual disability, physical disability, age (being under 16), or family relations (incest)

Suggestions for Survivors of Non-Consensual Sexual Intercourse

• If you experience non-consensual sexual intercourse, the most important thing is to know that it was not your fault. YOU are not guilty.
• Do not bathe, change your clothes, douche, or do anything to change your appearance. Some important physical evidence may be gone after forty-eight (48) hours, so it is absolutely imperative to act quickly. However, there is not a statute of limitations on filing complaints within the Office of Student Conduct.
• Contact Project SPEAK at (405) 974-2224 (if during UCO business hours) or call the 24-hour YWCA hotline at (405) 943-7273. An advocate may accompany you to UCO Police Department or the hospital, but they recognize that this is your decision. The Project SPEAK representative or YWCA advocate will assist you regardless of your decision about reporting. If you elect to go to the police or the hospital, you are strongly urged not to undergo this ordeal alone.
• Call UCO Police Department and report the incident, even if you do not want to prosecute. It is important to report the incident so that the crime can be reported for the protection of others.
• Go to the nearest hospital emergency room (ER), regardless of whether you have physical injuries resulting from the assault. The ER will provide testing for semen, pregnancy, and sexually transmitted infection (S.T.I.) tests. In addition, this will help if you choose to pursue
criminal charges. Even if you do not want to prosecute now, you may change your mind later. It is important to return for a repeat syphilis test in six (6) weeks since it often takes that long for a positive result when a person is infected.

- A follow-up check may be recommended by the health care provider since some S.T.I.'s cannot be detected immediately.

**Sexual Exploitation Policy Statement**

The University of Central Oklahoma will neither tolerate nor condone any form of sexual exploitation.

1. **Definition of Sexual Exploitation**

   Sexual exploitation is taking non-consensual or abusive sexual advantage of another for one’s own advantage or benefit, or to benefit a person other than the one being exploited. This policy also covers sexual misconduct which does not fall within the definitions of sexual harassment, non-consensual sexual contact, or non-consensual sexual intercourse.

2. **Examples of Prohibited Conduct**

   Conduct prohibited by this policy includes, but is not limited to:

   A. Sexual voyeurism (such as watching another person undress, use the bathroom or engage in sexual acts without the consent of the person observed)
   B. Taking pictures or video or audio recording, or providing for the observation by a third-party of another in a sexual act, or in any other personal/private activity without the consent of all involved in the activity
   C. Disseminating sexual pictures, audio, video, or other media without the depicted person’s consent
   D. Engaging in prostitution or prostituting another student
   E. Engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV) or other sexually transmitted disease (STD) and without informing the other person of the infection
   F. Administering alcohol or other drugs (such as “date rape” drugs) to another person without his or her knowledge or consent.

**Stalking Policy Statement**

The University of Central Oklahoma prohibits stalking. Actions resulting in charges of stalking under this policy may also be subject to criminal or civil sanctions, independent of University actions. This policy governs the conduct of all members of the University of Central Oklahoma community, including students, faculty, staff, and visitors.

1. **Definition of Stalking**

   Oklahoma law defines stalking in 21 O.S. §1173, as any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that (1) would cause a reasonable person or a member of the immediate family of that person to feel frightened, intimidated, threatened, harassed, or molested; and (2) actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

2. **Examples of Prohibited Conduct**

   Conduct prohibited by this policy includes, but is not limited to:
A. Purposefully following or appearing within the sight of that individual;
B. Approaching or confronting that individual in a public place or on private property;
C. Appearing at the workplace or residence of that individual;
D. Threatening or making obscene gestures;
E. Unwanted (non-consensual) repeated communication or contact, including personal contact, telephone calls, voice messages, electronic mail, instant messaging, written correspondence, online networking site communication (i.e. Facebook, Twitter, etc.), and unwanted gifts;
F. Threats prompting fear for safety or safety of family members, friends, roommates, or others;
G. Harassment, either by the individual or through a third party;
H. Unauthorized access of personal, academic, medical, financial, and/or other personal identifying information;
I. Unwanted (non-consensual) touching;
J. Trespassing;
K. Vandalism; and,
L. Surveillance or other types of unwanted observation, including use of electronic devices or software to track or obtain private information.

**Tips for Responding to Stalking Behaviors**

Stalking is an unpredictable and dangerous behavior. Yet, you can increase your safety by considering and implementing some or all the following tips:

- Trust your instincts. Do not downplay the danger. If you feel unsafe, you may be unsafe;
- Contact UCO Police Department or other local law enforcement agency for assistance;
- Consult with the Project SPEAK Office for assistance in determining the steps that you may desire to take, helping you to plan for your safety, and assisting you with obtaining resources on and/or off campus;
- Seek support by notifying your Resident Assistant, family member(s), roommates, co-workers, staff members, faculty members, and/or friends about your concerns;
- Change your email address, screen names, and telephone numbers. Furthermore, be selective about to whom these are given. Change passwords and clear your computer of spyware;
- Utilize privacy/security settings on your online social networking pages;
- Use an unlisted telephone number;
- Decide in advance what steps you will take if the stalker appears at your home, work, or class;
- Do not communicate with the stalker or respond to attempts to contact you;
- Change your locks, install deadbolts and/or a security system and ensure that your windows and doors have working locks;
- Consider obtaining a court order that requires the stalker to cease from contacting you and to keep a certain distance away from you;
- Document and/or save contacts, telephone calls, letters, emails, and preserve evidence of harassment; and,
- Walk with friends and use UCO’s Operation Safe Walk (405) 974-2345, which is available free of charge twenty-four (24) hours a day, 365 days a year.

If you have any reason to believe that you may be in physical danger, call UCO Police Department at (405) 974-2345 or local police immediately. You may also call the Office of the Vice President for Student Affairs at (405) 974-2361 to reach the Office of Student Conduct.
Domestic/Dating Violence Policy Statement

The University of Central Oklahoma prohibits dating/domestic violence. Actions resulting in charges of dating/domestic violence under this policy may also be subject to criminal or civil sanctions, independent of University actions. This policy applies to all acts of dating/domestic violence committed by members of the University of Central Oklahoma community, including students, faculty, staff, and visitors.

1. Definition of Domestic/Dating Violence

The term “Domestic/Dating Violence” is defined as 21 O.S. §644, as any person who commits any assault and battery against a current or former spouse, a present spouse of a former spouse, a former spouse of a present spouse, parents, a foster parent, a child, a person otherwise related by blood or marriage, a person with whom the defendant is or was in a dating relationship as defined by 22 O.S. §60.1, an individual with whom the defendant has had a child, a person who formerly lived in the same household as the defendant, or a person living in the same household as the defendant.

2. Tips for Responding to Domestic/Dating Violence Behaviors

A. Trust your instincts. Do not downplay the danger. If you feel unsafe, you may be unsafe;
B. Get medical attention and photos of injuries;
C. Contact UCO Police Department or other local law enforcement agency for assistance;
D. Consult with the Project SPEAK Office for assistance in determining the steps that you may desire to take, helping you to plan for your safety, and assisting you with obtaining resources on and/or off campus;
E. Contact the YWCA Domestic Violence Hotline for VPO Assistance/Information (405) 297-1139;
F. Seek support by notifying your Resident Assistant, family member(s), roommates, co-workers, staff members, faculty members, and/or friends about your concerns;

If you have any reason to believe that you may be in physical danger, call UCO Police Department at (405) 974-2345 or local police immediately. You may also call the Office of the Vice President for Student Affairs at (405) 974-2361 to reach the Office of Student Conduct.

Disciplinary Options Available in Cases of Sexual Misconduct

Regardless of the location of the misconduct, several options may be pursued, including, but not limited to:

1. Pursuing criminal charges through the University of Central Oklahoma Police Department, City of Edmond Police Department, or other law enforcement agency within the vicinity of the incident and/or your residence;
2. Contacting the Project SPEAK Office, Nigh University Center, Room 406, (405) 974-2224; The Project SPEAK Office provides a safe place where victims can explore the options available to them through criminal proceedings, civil proceedings and student conduct proceedings. In addition, the Project SPEAK Office assists with referrals for legal assistance, medical care, counseling, housing needs/relocation, and academic concerns;
3. Obtaining a Victim’s Protection Order (VPO) through the office of the Oklahoma County District Attorney Victim Services, (405) 713-1600. VPOs have nationwide and statewide validity unless otherwise stated;
4. Pursuing a UCO “No Contact Order” from the Office of Student Conduct, (405) 974-2361;
5. Pursuing University sanctions through the Office of Student Conduct for Student Affairs, Lillard Administration Building, Room 213, (405) 974-2361. (See Section III.Q. for sanction possibilities.)

Procedures for Reporting Sexual Misconduct

In addition to addressing criminal sexual misconduct through the criminal justice system, cases may be assigned to the Office of Student Conduct. Students found responsible of sexual misconduct may face a number of sanctions, up to and including, expulsion. Further information regarding the disciplinary process may be obtained by contacting the Office of Student Conduct at (405) 974-2361. In addition, copies of the Code of Student Conduct may be obtained at the Office of the Vice President for Student Affairs, Lillard Administration Building, 213, (405) 974-2361 and online at: http://www.uco.edu/student-affairs/conduct/files/codeofconduct.pdf.

At the conclusion of the investigation and hearing of any sexual misconduct case, the Office of Student Conduct shall send written notice of the final determination of the student conduct body, who hears the case, to each party and the Title IX Coordinator within five (5) University business days following the resolution of the matter. Specifically, UCO will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by UCO against the student who is the alleged perpetrator. If the victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of release of this information.

The Project SPEAK office can also aid victims in reporting sexual misconduct. The office provides information on options available to persons targeted through law enforcement, civil proceedings, and the student conduct process. Additionally, the office can assist persons targeted by providing referrals to resources to meet their individual needs.

Persons targeted will be offered resources such as room changes and on-campus housing relocation to help ensure safety. Persons targeted will also be informed of academic support, such as tutoring and emergency absence notifications. Other on-campus resources include the following entities:

1. UCO Title IX Coordinator, Lillard Administration Building, Room 114, (405) 974-3377
2. UCO Police Department, Police Services Building, (405) 974-2345
3. Office of Student Conduct, Lillard Administration Building, Room 213, (405) 974-2361.
4. Mercy Health Clinic at UCO, Wellness Center, Room 105, (405) 974-2317
5. Vice President for Student Affairs, Lillard Administration Building, Room 213, (405) 974-2361
6. Center for Counseling and Well-Being, Nigh University Center, Rm. 402, (405) 974-2215
7. Project SPEAK, Nigh University Center, Rm. 406, (405) 974-2224

Sexual Misconduct Complaint Procedures

The University of Central Oklahoma’s policies offer both informal and formal grievance procedures to resolve cases of alleged sexual misconduct involving students, faculty, and staff. A complete copy of the policy is available at http://www.uco.edu/legal_and_policies.asp. To file a formal complaint, please contact one (1) or more of the following offices:

1. Office of Student Conduct, Lillard Administration Building, Room 213, (405) 974-2361.
Students may also contact any of the following types of employees responsible for reporting sexual misconduct: Resident Advisor, Residence Hall Director, class instructor, department chair/school director, college dean, the Office of Student Conduct and/or the Vice President for Student Affairs.

After receiving the complaint, the Director of Student Conduct or his or her designee shall promptly commence an investigation of the issue, which shall reflect the normal investigation, hearing, and appeal procedures, as stated in Sections III.M.-V. of the Code of Student Conduct.

If for any reason the aforementioned campus entities are involved in the alleged harassment or discrimination, or the student does not believe that the entity can be impartial, the student may file the complaint with the following University entities:

1. UCO Title IX Coordinator, Lillard Administration Building, 114, (405) 974-3377.

The Title IX Coordinator is responsible for monitoring and oversight of implementation of Title IX Compliance at the University. This includes coordination of training, education, communications, and administration of gender discrimination grievance procedures for faculty, staff, students and other members of the University community.

At the conclusion of the investigation and hearing of any sexual misconduct case, the Office of Student Conduct shall send written notice of the final determination of the student conduct body, which hears the case, to each party and the Title IX Coordinator within five (5) University business days following the resolution of the matter.

### Prohibition of Retaliation for Reporting

Retaliation against reporters of sexual misconduct is prohibited by University policy and federal and state laws. Retaliation includes threats, intimidation, and/or reprisals against anyone who reports prohibited behaviors.

### Anonymous Reporting

An anonymous report is an unofficial means to inform the University administration and/or UCO Police Department that sexual misconduct has occurred on campus, near campus, or against a University member. This method has been developed to encourage student reporting of sexual misconduct without the risk of identity exposure and the pressures of filing a report with the Office of Student Conduct and/or filing criminal charges with a local law enforcement agency. The anonymous report will provide valuable information to the University administration and UCO Police Department, which will allow for improved prevention programming and resources in the future for the UCO campus community.

Anonymous reports may be filed with the Office of Student Conduct, whether or not criminal charges are filed at a later date. The Anonymous Reporting Form can be found and completed online at http://www.uco.edu/conduct. Additionally, anonymous reports may be filed with RUSO Ethics Point by calling 866-898-8438 or online at https://secure.ethicspoint.com/domain/media/en/gui/30756/index.html.
To keep information anonymous, do not include names of any person involved. If names are included, this is no longer considered an anonymous report and an investigation may be conducted. Anonymous reports will remain confidential to the public, but may be shared with UCO Police Department and/or the Center for Counseling and Well-Being for statistical, programmatic, and/or referral purposes.

Since the anonymous reporting method is unofficial, the Office of Student Conduct may not be able to take disciplinary action in response to such a report.

❖ **Bystander Intervention**

In any crime, there is triangle that is comprised of a victim, a perpetrator and opportunity to commit the crime. In many Sexual Misconduct and other situations, there are also bystanders who can act to remove opportunity or the victim from the triangle to prevent the criminal act. Bystanders have the power to change a situation when they are willing to step up. Oftentimes this can be as simple as saying something to interrupt what is taking place. No one should underestimate the positive impact they can have on a situation by either acting to prevent or intervene where there is a risk of violence.

- **Who is a Bystander?** They are individuals who witness (see and/or hear) prejudicial remarks or other behavior, violence to others, individuals damaging their personal health and well being and do nothing to contribute to the negative behavior.
- **Take Action:** Some studies have shown that people will intervene 80% of the time when they are alone, but only 20% of the time when they are with others. Don’t wait for somebody else to do something. Step up and take action.
- **There are five steps in the decision making model for the Bystander:**
  - Notice the Event
  - Interpret it as a problem
  - Assume personal responsibility
  - Know how to help
  - Stepping up to intervene
- **Examples of behaviors where stepping up can make a difference include:**
  - Sexual Violence
  - Hate/Bias Incidents
  - Cyber Bullying
  - Hazing
  - High-Risk Drinking
  - Gambling
  - Depression
  - Physical Violence
- **Get Involved:** When the bystander notices the event as a problem early enough, he or she can prevent the event.

Each person has different capabilities, but all of us have the ability to speak and act to help someone who is trouble or to stop someone from doing something they shouldn’t do. Sometimes it is as simple as saying “Stop.” Know your situation and don’t tolerate behaviors of others that victimize someone. The office of Student Conduct and UCO Police can coordinate Bystander Intervention training to help empower our community to step up to stop a negative situation safely.
Primary Prevention and Awareness Programs

Sexual Misconduct and Other Campus Crime Prevention/Awareness Programming

Campus-Wide:

- Beginning in Fall 2014, all students, faculty and staff are required to complete yearly training regarding the university’s Sexual Misconduct and Gender-Based Discrimination policies and procedures. This training program is administered online. Continued employment and/or enrollment as a student requires completion of this program.
- Success Central: Most new freshman students enroll in this two-credit hour course to strengthen skills associated with being a successful college student. The UCO-designed text includes safety and security information designed to help make students aware of their surroundings, avoiding victimization and what to do if a crime such as sexual misconduct or other emergency occurs.

Division of Student Affairs:

- Project SPEAK (formerly Violence Prevention Project): The goal of Project SPEAK is to establish and maintain a cohesive response system in order to help survivors receive assistance and resources for recovery easily and confidentially when sexual misconduct occurs. Additionally, Project SPEAK seeks to see offenders held responsible. Project SPEAK is survivor-driven. In other words, Project SPEAK will not make decisions for survivors, but will inform them of available resources. After survivors have determined what the best plan is for their lives, Project SPEAK will aid them until their plan has been completed. For more information on safety educational programs, contact Project SPEAK, Nigh University Center, Room 406, (405) 974-2224.
  - The University of Central Oklahoma Center for Counseling and Well-Being will provide follow-up counseling and other resources for you and your family and friends so that you can deal with these problems. For more information, please contact the Center for Counseling and Well-Being, Nigh University Center, Room 402, (405) 974-2215. You may also visit http://www.uco.edu/student_counseling/vpp/.
  - Specific Programs include: Domestic Violence Awareness Month (October); and, Family Violence Prevention Month (November)

- Wellness Center: UCO’s fitness and wellness facility offers numerous programs including Self Defense classes all year long. They also offer a class called Krav Maga which is a multi-disciplinary self-defense program originally developed for the military.

Athletic Department:

- The UCO Athletic Department requires all student athletes to complete an orientation each year. This orientation includes information on sexual misconduct including sexual violence, rape awareness, domestic violence, dating violence, sexual assault and stalking. The program provides resources to help student athletes avoid victimization and resources available should sexual misconduct occur. Student athletes are also encouraged to volunteer or participate in campus programs offered by on-campus such as Sexual Health Awareness Week.

Department of Housing and Dining:

- Intensive staff training for housing center directors, resident advisors and others occurs each August and January. Sexual misconduct including dating/domestic violence and stalking are key topics.
A key component of this training is empowering housing staff persons regarding resources and requirements to report pursuant to policy and law. Swift and appropriate action is required in every case.

Specific topics of training for housing staff have included Title IX investigator training and Bystander Intervention training.

Students living in housing are also provided training and information on Sexual Misconduct through a variety of venues.

- Resident meetings in August and January that include a wide range of topics related to safety and security.
- Brochures from Project SPEAK, Office of Student Conduct and the Center for Counseling and Well-Being are made available to students in each residence facility.
- Resident Advisors are empowered and expected to be active in getting students involved in campus-wide activities such as Sexual Health Awareness Week and Sexual Assault Prevention Week.
- Bulletin boards across each housing facility are often comprised of awareness facts and figures that promote sexual assault prevention and domestic violence education.

**Police Services:**

Orientation sessions for new employees and new students and their parents all incorporate information on personal safety and security of property. They also include procedures to follow on both prevention of crime (including Sexual Misconduct) and the response to a crime, should one occur. Orientation sessions where this information is provided include:

- New Student Orientation
- International Student Orientation
- Parent Orientation
- New Employee Training
- Student-Athlete Orientation
- Commuter Student Orientation

Police Services and other university offices and organizations sponsor crime prevention and security/safety presentations year round.

Upon request, Police Services will provide educational programs to promote awareness of rape, acquaintance rape and other forcible and non-forcible sex offenses. These programs can be tailored to meet the needs of any group and will be provided by campus police personnel.

Police Services can create or custom-tailor a presentation or program for any group, department or office upon request. Programs will be offered and conducted to meet community demand regardless of frequency. A seminar may be scheduled by calling the Police Services Crime Prevention Unit at (405) 974-2345. Additionally, Police Services partners with other campus offices such as the Wellness Center, Student Affairs, and Housing and Dining Services on programs. If resources or expertise on a particular issue can be aided by use of an external program or source, Police Services will coordinate to bring that program to campus to meet campus programming needs.

Program topics include:

- Alcohol/Drug Awareness
- Physical and Property Security
- Workplace Violence
- Active Shooter Response
- Terrorism Preparedness and Response
- Emergency Management Planning and Response
- Rape/Date Rape Prevention and Response
- Internet and Identity Theft
- Bystander Intervention

Information on alcohol and drug abuse may also be obtained through the U.S. Federal Substance Abuse and Mental Health Services Administration at (800)729-6686.
Statistical Information — Reported Crime

Criminal Offense Definitions

The definitions that follow are provided for ease of reference when interpreting data included on the statistical summary that follows. Questions about crime data should be forwarded to UCO Police Services at 100 N. University Drive, Edmond, OK 73034, via telephone at (405) 974-2345, or via e-mail at police@uco.edu. The following definitions of criminal activities are based on Uniform Crime Reporting definitions as provided by the FBI and in accordance with Clery Act provisions. These definitions are for use by “Campus Security Authorities” at UCO. Any activity that meets any of these definitions, if reported to a “Campus Security Authority,” is included in the statistical section of the annual report in compliance with the Clery Act.

- **Hate Crimes**: In addition to the crimes shown on the statistical summary (and outlined below) additional categories of crime, if a Hate Crime, are included in the 2014 report for incidents occurring in 2011, 2012 and 2013. These additional categories are: Larceny-Theft, Simple Assault, Intimidation and Destruction/Damage/Vandalism (definitions shown below). As with all Hate Crimes, these additional categories will be separated by geographic area in our annual report. These or any of the crimes listed below, if perpetrated against someone on the basis of their Race, Gender, Religion, Sexual Orientation, Ethnicity or Disability is reported separately by category. For example, an offense of aggravated assault if committed against a person because of their Race, is listed in both the aggravated assault statistics as well as separately in the Hate Crimes statistics under the Race category.

- **Arson**: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

- **Homicide**:
  - Murder and Non-negligent manslaughter: The willful (non-negligent) killing of one human being by another.
  - Negligent Manslaughter: The killing of another person through gross negligence.

- **Robbery**: The taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **Aggravated Assault**: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could, and probably would, result in serious personal injury if the crime were successfully completed.

- **Burglary**: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with the intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned. (The physical breaking of a window, lock or door is not required. Only the unlawful entry, by any means, to commit a felony or theft.)

- **Motor Vehicle Theft**: The theft or attempted theft of a motor vehicle. Classified as motor vehicle theft are all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.

- **Sex Offenses**:
  - Forcible: Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.
    - **Forcible Rape**: The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. *(Includes intoxication by drug or alcohol.)*
- **Forcible Sodomy**: Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against that person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sexual Assault With An Object**: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body by another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Forcible Fondling**: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against that person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

  - **Non-forcible**:
    - **Incest**: Non-forcible sexual intercourse between persons who are related to each other within degrees wherein marriage is prohibited by law.
    - **Statutory Rape**: Non-forcible sexual intercourse with a person who is under the statutory age of consent. (Under Oklahoma statute, Title 21 § 1111, no one UNDER the age of 16 can lawfully give consent to sexual intercourse.)

- **Intimidation**:
  - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening works and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

- **Larceny-Theft**: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black’s Law Dictionary, 6th ed. As “where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.”)
  - **Pocket-picking**: The theft of articles from another person’s physical possession by stealth where the victim usually does not become immediately aware of the theft.
  - **Purse-snatching**: The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.
  - **Theft From Building**: A theft from within a building which is either open to the general public or where the offender has legal access.
  - **Theft From Coin Operated Machine or Device**: A theft from a machine or device which is operated or activated by the use of coins.
  - **Theft From Motor Vehicle (Except “Theft of Motor Vehicle Parts or Accessories”)**: The theft of articles from a motor vehicle, whether locked or unlocked.
  - **Theft of Motor Vehicle Parts or Accessories**: The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for it operation.
  - **All Other Larceny**: All thefts which do not fit any of the definitions of the specific subcategories of Larceny/Theft listed above.

- **Simple Assault**: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

- **Intimidation**: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
• **Destruction/Damage/Vandalism of Property (Except “Arson”):** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

• **Violence Against Women Act (VAWA) (See also, Sexual Misconduct above):**
  In accordance with the Violence Against Women Act, statistics on domestic violence, dating violence, and stalking are reportable under the Clery Act. Upcoming federal regulations will further define these terms, but the following definitions are used in good faith compliance with applicable laws:
  
  o **Domestic Violence** – A felony or misdemeanor crime of violence committed (1) by a current or former spouse or intimate partner of the victim; (2) by a person with whom the victim shares a child in common; (3) by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (4) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (5) by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
  
  o **Dating Violence** – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

  o **Stalking** – Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear or his or her safety or the safety of others; or (2) suffer substantial emotional distress.

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**Arrests/Disciplinary Definitions**

**Arrests/Disciplinary Referrals for Weapons Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Arrests/Disciplinary Referrals for Drug Law Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include but are not limited to: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Arrests/Disciplinary Referrals for Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned (drunkenness and driving under the influence are not included in this definition).
Disciplinary Referrals Defined:
A referral is made to an official of the institution; and for which a disciplinary action is initiated; and for which a record is kept; and for which a sanction may result (regardless of the actual outcome). Any disciplinary action taken by the institution in lieu of criminal prosecution is included as long as it meets the definitions of any of the above categories. Any disciplinary action that follows, precedes, or is done contemporaneously with criminal prosecution referred to the appropriate court of jurisdiction, will also be listed in both statistical sections where appropriate.

❖ Statistical Information — Location Definitions
The following definitions are used to determine locations for inclusion of reported incident statistics that follow in this document.

Campus:
Any building or property owned or controlled by UCO within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and, any building or property that is within or reasonably contiguous to the campus, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

Campus - Housing (Residential):
For the purposes of Clery Act regulations, as well as HEA fire safety and missing student notifications regulations, any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Non-Campus Building or Property:
Any building or property owned or controlled by a student organization that is officially recognized by the institution; or, any building or property owned or controlled by UCO that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property:
All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

❖ Separation of Statistics for 2014 Annual Report
Statistics in each category (including Hate Crimes) are separated by their location as either occurring in a residential facility or non-residential facility if they occurred on campus property. The data sets for each category have been broken down by type and location, each having its own summary box for years 2011 through 2013. Statistics are broken down by location with each having its own statistics table. Note: On Campus statistics are the total of incidents known to the university that occurred in Residential Student Housing and all other areas of campus combined.

❖ Statistical Caveats for 2014 Annual Report
Data sources for the statistical summary that follows include the UCO Police Services, the City of Edmond Police Department, the City of Oklahoma City Police Department, the University of Central Oklahoma Division of Student Affairs, Office of Housing and Dining and other university sources (Campus Security Authorities).

UCO policy does not allow persons of any age to possess or consume alcoholic beverages on campus property. Persons referred for disciplinary action in regard to possession or consumption of alcoholic beverages that were 21 years old or older are not included in the statistical
summary. The statistics shown in the tables on the following pages are submitted to the U.S. Department of Education — Office of Postsecondary Education as required by law.

 Sentinel Event - 2014


Criminal Offenses

Known Criminal Offenses – On Campus (includes Residential Student Housing)

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<th>Criminal Offense</th>
<th>2011</th>
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<th>2013</th>
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<td>0</td>
</tr>
<tr>
<td>Negligent manslaughter</td>
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<td>Sex Offenses – Forcible</td>
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<td>4</td>
</tr>
<tr>
<td>Sex Offenses – Non-forcible</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incest</td>
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<tr>
<td>Statutory Rape</td>
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<td>0</td>
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Known Criminal Offenses – Residential Student Housing

These statistics are included in the totals show above for “On Campus.” Separation of statistics between “On Campus” and “Residential Student Housing” is required under the Clery Act and helps differentiate the number of known offenses occurring in housing compared to the total for the entire campus.

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<th>2013</th>
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Known Criminal Offenses – Non-Campus Property

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### Total Known Criminal Offenses from On-Campus, Non-Campus and Public Property

- This table represents the grand total of each criminal offense for all location types combined, by year.

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## Known Hate Crimes – On Campus (includes Student Housing Facilities)

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<th>Gender</th>
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<th>Ethnicity/National Origin</th>
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Known Hate Crimes – Public Property

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### Arrests

#### Arrests – On Campus

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#### Arrests – On-Campus Student Housing Facilities

These statistics are included in the totals shown above for “On Campus.” Separation of statistics between “On Campus” and “Residential Student Housing” is required under the Clery Act and helps differentiate the number of known offenses occurring in housing compared to the total for the entire campus.

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>10</td>
<td>9</td>
<td>17</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Arrests – Non-Campus Property

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Arrests – Public Property

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>4</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>15</td>
<td>12</td>
<td>14</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>1</td>
<td>3</td>
<td>6</td>
</tr>
</tbody>
</table>

#### Arrests Total – On Campus (including Residential Student Housing), Non-Campus Property and Public Property Combined

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>5</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>25</td>
<td>29</td>
<td>44</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
</tbody>
</table>

Statistics continued on next page.
**Disciplinary Actions**

**Disciplinary Actions – On Campus**

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>35</td>
<td>33</td>
<td>41</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>47</td>
<td>34</td>
<td>27</td>
</tr>
</tbody>
</table>

**Disciplinary Actions – On-Campus Student Housing Facilities**

> These statistics are included in the totals show above for “On Campus.” Separation of statistics between “On Campus” and “Residential Student Housing” is required under the Clery Act and helps differentiate the number of known offenses occurring in housing compared to the total for the entire campus.

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>22</td>
<td>33</td>
<td>28</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>36</td>
<td>34</td>
<td>17</td>
</tr>
</tbody>
</table>

**Disciplinary Actions – Non-Campus Property**

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Disciplinary Actions – Public Property**

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Disciplinary Actions Total – On Campus (including Residential Student Housing), Non-Campus Property and Public Property Combined**

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, Etc.</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>35</td>
<td>33</td>
<td>41</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>47</td>
<td>34</td>
<td>27</td>
</tr>
</tbody>
</table>
Known Stalking, Dating Violence and Domestic Violence Crimes
The University of Central Oklahoma is including these statistics for incidents of domestic violence, dating violence, and stalking for 2013 in a good faith effort to comply with the recent Violence Against Women Act (VAWA) amendments. Incidents of Sexual Assault that occurred in a dating or domestic relationship are included in this table. These statistics may not be complete due record keeping requirement changes. Data for 2014 is being collected and will be reported pursuant to law in the 2015 report.

### Known Number of Incidents for Selected Offenses - 2013

<table>
<thead>
<tr>
<th>Offense Type</th>
<th>University of Central Oklahoma 2013</th>
<th>Non-Campus 2013</th>
<th>Public Property 2013</th>
<th>Total 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Res.</td>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stalking</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>4</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Res. = Residential Housing, Total = Residential Housing + all other UCO (on campus)*

For information about this report or any of UCO’s Clery Act compliance activities, please contact UCO Police Services at 405-974-2345 or via e-mail at police@uco.edu.

Revised October 11, 2014