

APPLICATION FOR ADDING AN AREA TO CERTIFICATION

READING SPECIALIST

1. Please put fill out the Add an Area Application and send/bring to the UCO's TES Office
- State Application to Add An Area (link below)

http://sde.ok.gov/sde/sites/ok.gov.sde/files/Adding_Areas_Existing_Cert-%20fee-Online.pdf

DO NOT CARRY TO OSDE

As a UCO student you **MUST** have the Coordinator of Teacher Education fill out "Part II: Recommendation from the Director of Teacher Education" on the State Application to Add an Area.

Submit the completed application packet in person or by mail.

Kristy Farris
Coordinator of Teacher Certification
College of Education and Professional Studies
University of Central Oklahoma
Education Building Room 207
100 North University Drive, Box 106
Edmond, Oklahoma 73034
Kfarris2@uco.edu
p. 405-974-5447
f. 405-974-3878

2. Once the application packet has been verified, a recommendation will be provided by UCO's Coordinator of Teacher Certification to The State Department of Education.
3. An e-mail will be sent with step-by-step directions on how to pay for your certification on-line within the SDE website.
4. Your new certification will be mailed to you within 5-10 business days.

Do not submit until you have passed your OSAT