# Department of Theatre Arts

<table>
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<tr>
<th>Course Number and Title</th>
<th>CRN</th>
<th>Term / Year</th>
<th>Time and Location</th>
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<tbody>
<tr>
<td>Production and Performance</td>
<td>10153</td>
<td>Fall 2014</td>
<td>Time- ARR Mitchell Hall Scene Shop</td>
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### Instructors
- **Name:** Matt Stuttgen  
  **Office:** 974-2545  
  **Email:** mstuttgen@uco.edu
- **Name:** Justin Mosher  
  **Email:** jmosher1@uco.edu

### Catalog Description
In this course, the student will participate in the production and/or performance of a CFAD Production. All students will work in one of the production shops - Scenic.

### Prerequisites
There are no prerequisites for this course.

### Course Objectives
At the University of Central Oklahoma, we are guided by the mission of helping students learn by providing transformative experiences so that they may become productive, creative, ethical and engaged citizens and leaders contributing to the intellectual, cultural, economic and social advancement of the communities they serve. Transformative learning is a holistic process that places students at the center of their own active and reflective learning experiences. A student's major field is central to the learning experience and is a vital part of the "Central Six."

All students will be transformed with **Discipline Knowledge**, **Leadership**, **Problem Solving (Research, Scholarly and Creative Activities)**, **Service Learning and Civic Engagement**, **Global and Cultural Competencies**, and **Health and Wellness**.

Upon completing this course, the student will be able to:
- Employ safety rules and regulations in a production shop environment (1,2,&6)
- Explain in brief rules and regulations specified in the production student handbook (1&3)
- Explain materials and processes pertaining to specific production shops (1,2&6)

**Number(s) next to objectives represent the tenets of Transformative Learning:**
1. Discipline Knowledge
2. Leadership
3. Research, Scholarly and Creative Activities
4. Service learning and Civic Engagement Activities
5. Global and Cultural Competencies
6. Health and Wellness

### Required Text
There is no required text for this course.

### Class Format
We will meet for a formal meeting the first week of school. At this meeting you will receive the course syllabus (what you are reading now), shop assignments, student handbook (online) and a calendar of training sessions (you must attend one). After this first meeting, all other work will be completed on D2L, in a production shop, and/or during a performance.
### Technology Statement
Production and Performance students will use individual production shop tools and technology to perform tasks throughout the semester. They will also be expected to use D2L to track how they are progressing in the class. Or email Justin Mosher to obtain Point Count.

### Getting to D2L
learn.uco.edu

### Class Requirements
All students must complete **40 Points** to successfully complete this course. You can do so in many ways all of which are detailed below:

**Production Shops Points:** Students should fulfill 1 hour of work per week in the shop assigned. 1 Hour of Shop work equals 1 Point. Proper attire will be required (please see the student handbook) along with a training session. Successful completion of the workshop will permit you to work for the semester in the specific production shop only. **Failure to attend or complete will result in your removal from the course.** *(Please see below for detailed production shop requirements.)*

**Production Points:** In addition to your production shop points, students can also complete Production points. Students must be at all Tech rehearsals and performances to get points. **Please refer to break down sheet for point breakdown.**

You obtain Production Points in the following ways:
- Cast in a Mitchell Hall Production- 12 pts. (1 only)
- Crew a Mitchell Hall Production- 6 or 12 per show (possible 3 available)

### Grading Policies
**Production Shop**
- Possible 0-40 points can be awarded
- Mandatory 12 points in the Shop (Scenic)
- Training
  - 4 points granted after completion of tool training. YOU MUST COMPLETE TRAINING TO WORK IN SHOPS!

**Production**
- 0-24 points for crewing shows
- 12 points for performing in a show

**Shop**
- 12-36 points for work done in shop (min of 12 points REQUIRED)

#### Totaling Grades
I will collect your worksheets up until December 5th at 5:00. On this worksheet you will have the total points completed, your grade and signature. Failure to do this will result in an “F” for this course. The grades are as follows:

<table>
<thead>
<tr>
<th>Points Completed</th>
<th>Grade</th>
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<tbody>
<tr>
<td>40</td>
<td>A</td>
</tr>
<tr>
<td>37</td>
<td>D</td>
</tr>
<tr>
<td>39</td>
<td>B</td>
</tr>
<tr>
<td>36-0</td>
<td>F</td>
</tr>
<tr>
<td>38</td>
<td>C</td>
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### Attendance Policy
**THEATRE ARTS POLICY:** Due to the nature of this course, each student is expected to attend class regularly. Students missing 2 weeks of class (cumulatively) or more will automatically receive an F or be asked to withdraw from the course. The only exemptions are: jury duty, military, and school-sanctioned events with a written one-week notice submitted by letter. Death in the immediate family and other extenuating circumstances will be considered on a case-by-case basis. Arriving after roll is taken and/or leaving before the instructor dismisses the class defines a tardy. Two tardies will equal one absence. There are no makeup points for tardies and unexcused absences.

**Production Shop/LAB-** Due to the nature of this course, each student is expected to attend lab regularly. Students missing 4 or more labs will automatically receive an
“F” or be asked to withdraw from the course. **3 times tardy = 1 absence.** Leaving class early or disrupting the learning experience will be considered an absence. Unique individual situations may receive consideration but the automatic “F” for absences may not be excused without the permission of the chair and that of the instructor.

**Production Running Crew-** Production crews require strict time frames, therefore any student late twice or absent once will receive an automatic “F” or be asked to withdraw from the course. Your show assignment will be assigned in the first two days of technical rehearsals.

**Late = 0-15 minutes after the call time**- if you know you are running late, please call the Shop Manager

**Absent= 15 or more minutes after the call time**

| Professionalism | UCO Theatre Arts students are asked to foster a high standard of professional and courteous behavior. This is applicable to the work submitted for class and to student’s self conduct in a learning environment. The goal is to support a genuine collaborative environment and establish positive working relationships. Poor quality of work, disruptive or disrespectful decorum, or any activity deemed detrimental to the success of the endeavor at hand, will constitute grounds for failure or dismissal at the discretion of the Professor. |
| Calendar | While each shop will have a specific schedule, training for all shops will be August 25th – 29th. Each student must complete a training session to be eligible to work in that specific shop. The individual shop will provide more information. |
| Disability Support Services | “The University of Central Oklahoma complies with section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990. Students with disabilities who need special accommodations must make their requests by contacting Disability Support Services, at (405) 974-2516. The DSS Office is located in the Nigh University Center, Room 309. Students should also notify the instructor of special accommodation needs by the end of the first week of class.” |

**Additional Contact Information:**

**Production and Performance: Scene Shop Shop-**
- Justin Mosher- ATD Shop Forman [jmosher1@uco.edu](mailto:jmosher1@uco.edu)
- Matt Stuttgen- Assistant Professor of Technical Theatre [mstuttgen@uco.edu](mailto:mstuttgen@uco.edu)

**Production and Performance: Costume Shop-**
- Latricia Reichman- Costume Shop Manager [lreichman@uco.edu](mailto:lreichman@uco.edu)

**Production and Performance: Electrics Shop-**
- Ellen Schmidt- Master Electrician/ Lighting Technician [eschmidt2@uco.edu](mailto:eschmidt2@uco.edu)
- Angela Hawthorne- Professor of Lighting Design [amarks@uco.edu](mailto:amarks@uco.edu)

**Production and Performance: Sound Shop-**
- Samantha Aldridge- Sound Engineer/Designer [saldridge1@uco.edu](mailto:saldridge1@uco.edu)

Additional information for each shop will be given by the individual production shop.