**Course Number and Title** | **CRN** | **Term / Year** | **Time and Location**  
---|---|---|---  
THRT- 4881 Exit Portfolio | 13186 | Fall 2014 | Wednesday 11:30-12:30  

**Instructor**  
Name: Christopher Domanski  
Office: 974-3473  
Cell: 397-7690  
Email: cdomanski@uco.edu  
Office Hours: Monday 12:00pm-3:00pm and Tuesday 1:00pm-3:00pm  

**Catalog Description**  
This course guides the students in their completion of a professional level portfolio. A faculty jury views the results and provides advice and exercises are conducted to prepare the student for their job or graduate school interviews.  

**Prerequisites**  
THRT 4313 or 4323 or 4333 with a minimum grade of “B” and senior level standing.  

**Course Objectives**  
At the University of Central Oklahoma, we are guided by the mission of helping students learn by providing transformative experiences so that they may become productive, creative, ethical and engaged citizens and leaders contributing to the intellectual, cultural, economic and social advancement of the communities they serve. Transformative learning is a holistic process that places students at the center of their own active and reflective learning experiences. A student's major field is central to the learning experience and is a vital part of the "Central Six."

All students will be transformed with **Discipline Knowledge, Leadership, Problem Solving (Research, Scholarly and Creative Activities), Service Learning and Civic Engagement, Global and Cultural Competencies, and Health and Wellness.**

Upon completing this course students will be able to:  
- Create and Explain their professional level portfolio (1,2 & 3)  
- Discuss fully all aspects their professional level portfolio (1,2 & 3)  
- Create a website of their current field of interest work (1,2 & 3)  

**Number(s) next to objectives represent the tenets of Transformative Learning:**  
1. Discipline Knowledge  
2. Leadership  
3. Research, Scholarly and Creative Activities  
4. Service learning and Civic Engagement Activities  
5. Global and Cultural Competencies  
6. Health and Wellness  

**Required Text(s) and Materials**  
No required texts or materials are needed for this course.  

**Class Format**  
Class is arranged around the students’ course schedule and interest upon graduating. Instruction will be given but the majority of the work is to be completed outside of the discussion time and brought back for review and critiques.  

**Course Requirements**  
There are designated projects, lectures, discussions and critiques. Students must be prepared to engage at the start of class and willing to improve upon critiques.  

**Student Supplies**  
*There are no specific supplies needed for this course.*  

**Technology Statement**  
Students will be expected to use a variety of computer software to complete problems and projects. Software may include but is not limited to WebCT, Word, Excel, PowerPoint, and internet browsers.
## Evaluation & Grading Policies

The following may be earned for the projects, participation and final presentation:

The grading will be done as follows:

- **Projects**: 30%
- **Preparation**: 40%
- **Final Presentation**: 30%

The grade of A, which universally confirms excellence, may only be acquired upon the complete demonstration that you have mastered the processes offered for acquisition in this course.

### Attendance Policy

**THEATRE ARTS POLICY**: Due to the nature of this course, each student is expected to attend class regularly. Students missing 2 weeks of class (cumulatively) or more will automatically receive an F or be asked to withdraw from the course. The only exemptions are: *jury duty, military, and school-sanctioned events with a written one-week notice submitted by letter*. Death in the immediate family and other extenuating circumstances will be considered on a case-by-case basis. Arriving after roll is taken and/or leaving before the instructor dismisses the class defines a tardy. Two tardies will equal one absence. There are no makeups for tardies and unexcused absences.

### Professionalism

UCO Theatre Arts students are asked to foster a high standard of professional and courteous behavior. This is applicable to the work submitted for class and to student's self conduct in a learning environment. The goal is to support a genuine collaborative environment and establish positive working relationships. Poor quality of work, disruptive or disrespectful decorum, or any activity deemed detrimental to the success of the endeavor at hand, will constitute grounds for failure or dismissal at the discretion of the Professor.

### University Policies


### Calendar

The instructor reserves the right to alter the syllabus and/or class schedule to better meet the needs of the class. There are NO make-ups, extensions, or do-overs in this course. Assignments must be turned in on time in the proper format for credit.

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<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Due</th>
<th>Homework</th>
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<tbody>
<tr>
<td>August 20th</td>
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<td>August 27th</td>
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<td>September 24th</td>
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<td>October 1st</td>
<td>Meet the finalize five year plan</td>
<td>Five year plan</td>
<td>Submit your website address to me</td>
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<td>October 8th</td>
<td>Review each website</td>
<td>Application letters</td>
<td>Update websites</td>
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<td>October 15th</td>
<td><strong>Fall Break- No Class</strong></td>
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<td>October 22nd</td>
<td>Display/ Mail portfolio</td>
<td>Application letters</td>
<td>Display/ Mail portfolio</td>
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<td>October 29th</td>
<td>Website update review</td>
<td>Updated website</td>
<td>Display/ Mail portfolio</td>
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<td>November 5th</td>
<td>Mail portfolio</td>
<td>Update websites</td>
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<td>Display/ Mail portfolio review</td>
<td>Update Display/ Mail portfolio</td>
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<td>Moving guides</td>
<td>Update websites</td>
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<td>November 19th</td>
<td>Display/ Mail portfolio review</td>
<td>November 26th</td>
<td>Thanksgiving Break- No Class</td>
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**Disability Support Services**

“The University of Central Oklahoma complies with section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990. Students with disabilities who need special accommodations must make their requests by contacting Disability Support Services, at (405) 974-2516. The DSS Office is located in the Nigh University Center, Room 309. Students should also notify the instructor of special accommodation needs by the end of the first week of class.”