The University of Central Oklahoma’s Financial Aid Consortium Agreement allows students who are enrolled at UCO and taking courses at other eligible institutions to receive funding for the combined enrollment. **Consortium hours will be considered and added to the UCO enrollment after the end of the refund period of each semester.** For purposes of this agreement, UCO will be referred to as the Home institution, and the other institution will be referred to as the Host institution.

Courses taken at eligible host institutions should apply to the degree the student expects to receive from UCO. Student should seek assistance from an Academic Advisor to determine if classes will apply to his/her degree plan. **Student must notify UCO if he/she drops the course(s), withdraws, stops attending, or changes enrollment at the host institution at any time during the semester.** As stated in the UCO Satisfactory Academic Progress Policy, academic progress is reviewed every semester; it is the student’s responsibility to provide the Registrar’s Office with an official copy of his/her transcript from the host institution within 30 days of the end of the semester. Since the aid eligibility is based upon the combined enrollment, failure to submit transfer grades may result in a repayment of federal funds issued for the term and will delay disbursement of federal aid for the next term.

The deadline for submission of this form to the UCO Office of Student Financial Services is three weeks prior to the end of the semester for which you are seeking aid.

### Participating eligible institutions are listed below:

- Langston University
- OSU – Oklahoma City Branch
- Oklahoma City Community College
- East Central University
- Rose State College
- Redlands Community College
- Eastern Oklahoma State College
- Northwestern Oklahoma State
- Northeastern Oklahoma State
- Oklahoma Christian University

### Eligibility Requirements:

1. Student must be seeking a degree from UCO.
2. Student must be enrolled in at least 1 credit hour at UCO.
3. To be honored, the UCO Financial Aid Consortium Agreement must be completely certified by the host institution and have enrollment attached.

### Procedures for obtaining a UCO Consortium are as follows:

1. Complete Part I of the attached UCO Consortium agreement and attach a copy of your enrollment from the eligible host institution.
2. Have Part II of the agreement certified by the required parties at the eligible host institution.
3. Return completed form with host institution’s enrollment verification to the UCO Student Financial Services Office.
General Consortium Agreement
Request Form

The Home Institution (Degree Granting Institution) is the University of Central Oklahoma. The Home Institution will award the financial aid for this semester. The Host Institution is the institution at which the student will take courses. The Host Institution will not award the student financial aid.

Part I: To be completed by the student requesting this action. You must attach a copy of your enrollment printout.

<table>
<thead>
<tr>
<th>HOST INSTITUTION INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Enrolled: _____ Fall _____ Spring _____ Summer _______ Year</td>
</tr>
<tr>
<td>Name of School: ____________________________</td>
</tr>
<tr>
<td>Total Number of Credit Hours: ___________________</td>
</tr>
<tr>
<td>Total Cost: ___________________</td>
</tr>
</tbody>
</table>

UCO will not pay charges at the Host Institution. It is the student’s responsibility to pay all tuition and fee charges that are due at the institution you are attending.

Part II. To be completed by the Registrar and Financial Aid Offices at the Host Institution.

A. I confirm that the above-named student (is / is not) a degree-seeking student.

HOST Registrar/Official Institution Representative Date

B. I confirm that the above-mentioned student (will / will not) receive financial aid for the applicable period.

HOST Office of Financial Aid Representative Date

UCO Office of Student Financial Services
100 N. University Dr.
Box 162
Edmond, OK 73034
Phone: 405-974-3334
Fax: 405-340-7658
osfa@uco.edu