Statement of Administrative Policy

The president and staff of the University of Central Oklahoma reaffirm the policy as set forth in the previous statements of Compliance with Title VI and Title VII of The Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of The Education Amendments of 1972, Sections 503 and 504 of The Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990, the Family & Medical Leave Act of 1993, the Civil Rights Act of 1991, and other Federal Laws and Regulations, that no discrimination on the grounds of race, color, religion, sex, age, national origin, handicap, disability, or status as a veteran will exist in any area of the university.

The policy statement further reaffirms commitment of continuing and expanding positive programs which will assure the strengthening of this policy not only to the legal requirements of compliance but also to further employment opportunities and promotions for all ages, minorities, veterans, handicapped individuals, and women. The president of the University of Central Oklahoma assures that this commitment will embrace the development and maintenance of our Affirmative Action Compliance Program which will involve necessary additional efforts with respect to the recruitment, selection, placement, termination, training, and promotions of all employees and with respect to personnel action such as compensation, benefits, transfers, layoffs, return from layoffs, education, tuition assistance, recreation programs, and other appropriate programs.

No institutional policies are in effect at the University of Central Oklahoma that knowingly deviate, in wording or intent, from the above stated administrative policy. The University’s Legal Counsel/Affirmative Action Officer is responsible for compliance. For further information, contact the department at (405) 974-3377, or visit the office in the Lillard Administration Building, Room 114D.
# Table of Contents

About UCO & The JCGS ......................................................................................................................... 5  
People of UCO......................................................................................................................................... 9  
Admission to Graduate Studies .................................................................................................................. 12  
Academic Regulations & Graduation Requirements .................................................................................... 18  
Financial & Student Services Information ................................................................................................ 30  
**College of Business** .......................................................................................................................... 37  
  - Business Administration, M.B.A .......................................................................................................... 39  
  - Business Administration - Energy Systems, M.B.A ............................................................................. 41  
  - Business Administration - Healthcare, M.B.A ..................................................................................... 43  
  - Business Analytics, M.S ......................................................................................................................... 45  
  - Certificate in Enterprise Analytics ......................................................................................................... 47  
**College of Education & Professional Studies** ...................................................................................... 48  
  - Adult and Higher Education - Lifelong and E-Learning, M.Ed ................................................................. 50  
  - Adult and Higher Education - Interdisciplinary Studies, M.Ed ............................................................... 51  
  - Adult and Higher Education - Student Personnel, M.Ed ....................................................................... 52  
  - Adult and Higher Education – Training, M.Ed ...................................................................................... 53  
  - Certificate in Student Personnel--Program Management ....................................................................... 54  
  - Certificate in E-Learning ......................................................................................................................... 55  
  - Athletic Training, M.S ............................................................................................................................... 56  
  - Bilingual Education/TESL, M.Ed ............................................................................................................ 59  
  - Early Childhood Education, M.Ed ........................................................................................................... 61  
  - Educational Leadership, M.Ed .................................................................................................................. 62  
  - Elementary Education, M.Ed ..................................................................................................................... 63  
  - Family and Child Studies / Infant/Child Specialist, M.S ............................................................................ 64  
  - Family and Child Studies / MFT, M.S ...................................................................................................... 65  
  - Family and Child Studies / Family Life Education, M.S ........................................................................ 66  
  - Library Media Education, M.Ed ............................................................................................................... 67  
  - Nutrition and Food Science, M.S ............................................................................................................ 68  
  - Nutrition & Food Science, Dietetic Internship ....................................................................................... 69  
  - Psychology - Counseling, M.A ................................................................................................................ 70  
  - Psychology - Experimental, M.A ............................................................................................................. 73  
  - Psychology - Forensic Psychology, M.A ................................................................................................... 74  
  - Psychology - General Psychology, M.A ................................................................................................... 76  
  - Psychology - School Psychology, M.A ..................................................................................................... 77  
  - Reading, M.Ed ......................................................................................................................................... 79  
  - School Counseling, M.Ed ........................................................................................................................ 80  
  - Secondary Education, M.Ed ....................................................................................................................... 82  
  - Special Education, Mild-Moderate Disabilities, M.Ed .......................................................................... 84  
  - Special Ed., Severe/Profound/Multiple Disabilities, M.Ed ..................................................................... 85  
  - Speech-Language Pathology, M.S ......................................................................................................... 86  
  - Wellness Management - Exercise Science, M.S .................................................................................... 88  
  - Wellness Management - Health Promotion, M.S .................................................................................. 89  
  - Certification Preparation Programs ...................................................................................................... 90  
    - Teacher Certification and Licensure ....................................................................................................... 91  
    - Library Media Specialist Certification .................................................................................................. 95  
    - School Psychometrist Certification ...................................................................................................... 96  
    - School Principal Certification ............................................................................................................. 97  
    - Reading Specialist Certification ........................................................................................................... 98  
    - School Counselor Certification ......................................................................................................... 99  
    - Board Certified Behavior Analyst ....................................................................................................... 100  
    - Speech-Language Pathology Certification .......................................................................................... 102  
    - Oklahoma Elementary Math Specialist ............................................................................................... 103  
    - Gifted and Talented Certification ....................................................................................................... 104
Table of Contents continued

College of Fine Arts & Design ................................................................................................................................. 105
  Design, M.F.A. .................................................................................................................................................. 107
  Illustration, M.F.A. ........................................................................................................................................ 109
  Music - Composition, M.M. .............................................................................................................................. 110
  Music - Collaborative Piano, M.M. .................................................................................................................. 112
  Music - Conducting, M.M. ............................................................................................................................... 114
  Music - Instrumental Performance, M.M. ......................................................................................................... 117
  Music - Music Education, M.M. ...................................................................................................................... 118
  Music - Musical Theatre, M.M. ........................................................................................................................ 120
  Music - Piano Pedagogy, M.M. ....................................................................................................................... 122
  Music - Piano Performance, M.M. .................................................................................................................. 124
  Music - Vocal Pedagogy, M.M. ....................................................................................................................... 126
  Music - Vocal Performance, M.M. .................................................................................................................. 128
  Jazz Studies - Music Production, M.M. .......................................................................................................... 130
  Jazz Studies - Performance, M.M. ................................................................................................................ 131
  Certificate in Historical Performance ............................................................................................................. 132

College of Liberal Arts ............................................................................................................................................. 134
  Composition and Rhetoric, M.A. ..................................................................................................................... 136
  Creative Writing, M.A. .................................................................................................................................. 137
  Crime and Intelligence Analysis, M.A. ............................................................................................................ 139
  Criminal Justice Management & Administration, M.A. ............................................................................... 140
  Gerontology, M.A. ........................................................................................................................................ 141
  History, M.A. ................................................................................................................................................ 142
  Museum Studies, M.A. ................................................................................................................................ 143
  Liberal Studies, M.A. .................................................................................................................................... 144
  Literature, M.A. ........................................................................................................................................... 146
  Political Science, M.A. .................................................................................................................................. 149
  Political Science – International Affairs, M.A. ............................................................................................... 150
  Public Administration - Public & Nonprofit Management, M.P.A. .................................................................... 151
  Public Administration - Urban Management, M.P.A. ...................................................................................... 153
  Addictions Counseling, M.A. ......................................................................................................................... 154
  TESL, M.A. .................................................................................................................................................... 155

College of Mathematics and Science ....................................................................................................................... 156
  Applied Mathematics and Computer Science, M.S. ..................................................................................... 158
  Applied Mathematical Science – Mathematics, M.S. ................................................................................... 159
  Applied Mathematical Science – Statistics, M.S. .......................................................................................... 160
  Applied Mathematical Science – Teaching, M.S. ........................................................................................ 161
  Biology, M.S. .................................................................................................................................................. 162
  Computational Science - Computational Engineering, P.S.M. .................................................................... 163
  Computational Science - Computational Mathematics, P.S.M ................................................................. 165
  Computational Science - Computer Science, P.S.M. .................................................................................. 167
  Computer Science, M.S. ............................................................................................................................... 169
  Engineering Physics - Biomedical Engineering, M.S. .................................................................................... 170
  Engineering Physics - Electrical Engineering, M.S. .................................................................................... 171
  Engineering Physics - Mechanical Engineering, M.S. .................................................................................. 173
  Engineering Physics - Physics, M.S. ............................................................................................................... 175
  Nursing ......................................................................................................................................................... 177

Forensic Science Institute ...................................................................................................................................... 179
  Forensic Science, M.S. .................................................................................................................................. 181
  Forensic Science - Biology/Chemistry, M.S. ................................................................................................ 182

Graduate Faculty ..................................................................................................................................................... 193

Graduate Course Descriptions ............................................................................................................................... 200

Index ...................................................................................................................................................................... 291
About UCO & the JCGS

Beliefs, Values and Mission

Beliefs and Values of the University

UCO’s Mission

UCO helps students learn through transformative educational experiences, growing productive, creative, ethical and engaged citizens and leaders.

UCO’s Vision

UCO will be one of the nation’s top metropolitan universities, serving our community while providing our students the opportunities to achieve their highest level of leadership potential.

Central Six

Students will be transformed through:

- Discipline Knowledge
- Leadership
- Research, Scholarly and Creative Activities
- Service Learning and Civic Engagement
- Global and Cultural Competencies
- Health and Wellness.

UCO requires and encourages a free flow of information, ideas and opinions in a community which fosters social justice and values diversity and which demands the highest standards of ethical conduct, mutual respect and civility.

UCO as an institution, and all its constituents, are committed to continuous processes of self-examination and self-improvement to encourage innovation, receptiveness and adaptation to change.

UCO maintains open and mutually beneficial relationships with its surrounding communities and views itself and its graduates as part of an increasingly interdependent global society.

Mission of the Jackson College of Graduate Studies

The Jackson College of Graduate Studies provides access to graduate education for culturally-diverse students locally, nationally, and internationally, while supporting UCO’s mission of transformative learning through processes which maintain and enhance quality.

A UCO master’s degree signifies that its recipient possesses the disciplinary knowledge, analytical skills and mature judgment of an advanced professional and a well-educated person. Completion of this degree brings the satisfaction of in depth mastery of a chosen field and confidence needed for the discovery and application of that new knowledge.

About the Jackson College of Graduate Studies

The University of Central Oklahoma has been authorized to grant master’s degrees since 1954 when it was Central State College. The University offers 44 graduate programs with 76 majors under eight degree designations: Master of Arts, Master of Science, Master of Business Administration, Master of Education, Master of Fine Arts, Master of Public Administration, Professional Science Masters, and Master of Music.

The Jackson College of Graduate Studies (JCGS) was established in 1954 to coordinate and promote graduate education at UCO. In 2004 the College acquired its present name in honor of Joe C. Jackson, who served the University for over 28 years including 25 years as Vice President for Academic Affairs.

Accreditation

The University of Central Oklahoma is regionally-accredited by the Higher Learning Commission, a commission of the North Central Association of Colleges and Schools.

The College of Education and Professional Studies is accredited by the National Council for the Accreditation of Teacher Education (NCATE), National Association for the Education of Young Children and Oklahoma Commission for Teacher Preparation.

The College of Business is accredited by the Association to Advance Collegiate Schools of Business (AACSB).

In addition, where appropriate, several of UCO’s graduate degree programs hold accreditation or similar certification from disciplinary associations and agencies as follows:

- Family and Child Studies-Family Life Educator, MS: National Council on Family Relations.
- Athletic Training Commission on Accreditation of Athletic Training Education (CAATE)
- Engineering Physics, MS: Accreditation Board for Engineering and Technology.
- Counseling Psychology, MA: Masters in Psychology and Counseling Accreditation Council (MPCAC).

About Edmond, Oklahoma

The University of Central Oklahoma is located in Edmond, a vibrant suburban city of 91,000 population. According to a number of national magazines it is one of the nation’s most desirable places to live with its thriving historic downtown,
excellent school system and cultural offerings. The community enjoys year-round music, art, theater, and sporting events. Known worldwide for its outstanding golf courses, Edmond hosts some of the most exciting PGA and celebrity events. Edmond tennis courts have a history of hosting USTA tournaments.

Near to Edmond are many other points of interest and activities. The Lazy E Arena, about 15 miles north of town, provides a full calendar of rodeo events. Just minutes east of the campus is Lake Arcadia, offering a UCO meeting facility, hiking trails, fishing, water skiing, outdoor recreational and research opportunities. Fifteen minutes south is Oklahoma City with Bricktown, the NBA Thunder, international rowing, and other attractions, Oklahoma’s State Capitol, the Oklahoma City Zoo, the Omniplex, and a surrounding complex of museums. Edmond’s July 4 LibertyFest celebration has been selected as one of the top 10 holiday places in America by CNN and USA Today.

History of UCO

The University of Central Oklahoma is the oldest institution of higher learning in Oklahoma, dating back to December 24, 1890, when it was established as the Territorial Normal School. The first class, a group of 23 students, met Nov. 9, 1891, in the Epworth League Room, in the unfurnished First Methodist Church on Hurst Street.

Work started in the summer of 1892 on Old North Tower, the first building on campus. Occupancy began Jan. 3, 1893.

At first, the school offered two years of college work and a complete preparatory school. In 1897, the first graduating class — two men and three women — received their Normal School diplomas preparing them as teachers. In 1904, Territorial Normal became Central State Normal School. Statehood was still three years away.

On December 29, 1919, the State Board of Education transformed Central into a four-year teachers' college conferring bachelor’s degrees and renamed it Central State Teachers’ College. Two years later, the Class of 1921 had nine members, the first graduates to receive four-year degrees.

In 1939, the state legislature again changed the name of the institution to Central State College and authorized it to grant degrees without teaching certificates.

In 1954, the Oklahoma State Regents for Higher Education gave Central permission to offer the Master of Teaching Degree, which became the Master of Education in 1969. In 1971, the college added the Master of Arts in English and the Master of Business Administration degrees. Other undergraduate and graduate degrees followed.

On April 13, 1971, the state legislature officially changed the institution’s name to Central State University and authorized the institution to offer graduate degrees. On May 18, 1990, during the institution’s Centennial Year, the name became the University of Central Oklahoma.

Today, UCO has grown from 23 frontier students seeking teaching certificates in a local church to a metropolitan, four-year university with an enrollment of over 17,000 studying on a 200-acre campus.

Presidents of UCO

Richard Thatcher .................................................. 1891 - 1893
George W. Winans ............................................... 1893 - 1894
E.R. Williams ...................................................... 1894 - 1895
E.D. Murdaugh .................................................. 1895 - 1901
F.H. Umholtz .................................................. 1901 - 1906
T.W. Butcher .................................................. 1906 - 1908
James A. McLaughlin ........................................ 1908 - 1911
Charles Evans ................................................ 1911 - 1916
Grant B. Grumbine ........................................ 1916 - 1917
J.W. Graves .................................................. 1917 - 1919
John G. Mitchell ................................................ 1919 - 1931
M.A. Beeson .................................................. 1931 - 1935
John O. Mosley ................................................ 1935 - 1939
Roscoe R. Robinson ........................................ 1939 - 1948
Dr. W. Max Chambers ........................................ 1948 - 1960
Dr. Garland Godfrey ........................................ 1960 - 1975
Dr. Bill J. Lillard ............................................ 1975 - 1992
George Nigh .................................................. 1992 - 1997
W. Roger Webb .............................................. 1997 - 2011
Dr. Don Betz .................................................. 2011 -

Academic Buildings

Art and Design Building was originally constructed in 1952 as the Student Union. Following completion of the Nigh University Center in 1967, the building was completely renovated to include classrooms, studios, and the Central Museum of Art.

Buddy’s, originally designated as the Central Cafeteria, can serve a capacity of 1,200 students.

Business Building, opened in 1962, houses the offices and classrooms of the College of Business Administration. A second building was added in 1983 and the two were connected in 1996.

Carnegie Building (Downtown Oklahoma City) is a rented facility where UCO offers courses designed for those who live and/or work in the center of the city.

Center for Transformative Learning, built in 2010, is designed to move students away from lecture and place them at the “center of learning.” The facility includes eleven classrooms, additional faculty and adjunct offices, breakout rooms for students, informal seating spaces, a one-hundred-seventy-five to two-hundred seat recital hall, and an outdoor classroom.

Communications Building, formerly the Max Chambers library, was renovated after the completion of the new library in 1968. It supplies offices, classrooms, and labs for the department of Mass Communication, and the offices of KCSC Radio, KUCO Radio, Vista, and KCSU-TV television studios.


Coyner Health Sciences Building opened in the spring of 1984. It houses the offices and classrooms of the departments
of Nursing and Funeral Service. The building was dedicated in honor of the family of Dr. Wallace Coyner on October 13, 1989.

Education Building, with its post-modern architecture, was completed and occupied in 1996. It houses the College of Education and Professional Studies.

Evans Hall was completed and occupied in 1916 and housed the University library until 1957. It underwent a major renovation in 1989 and now provides offices for the UCO Foundation, and the dean of the College of Fine Arts and Design.

W. Roger Webb Forensic Science Institute is a comprehensive training and research organization in all aspects of evidence collection, preservation, analysis, reporting and testimony. The building contains administrative and faculty offices, high tech classrooms, the AT&T Digital Evidence and Cyber Security Laboratory, a crime scene bay, and an auditorium which will seat 165 people.

Hamilton Field House, first occupied in the spring semester of 1965, has a basketball court with a seating capacity of 4,000. The athletic complex contains a classroom building, a swimming pool, exercise rooms, and locker rooms for varsity athletes. The name was changed from Broncho Field House in 1993.

Health and Physical Education Building, adjacent to Wantland Hall, was completed in the fall of 1958. It contains offices, classrooms, and a dance studio for the Kinesiology and Health Studies Department.

Howell Hall, first occupied in 1948, was extensively modernized by a 1997 addition to the building that more than doubled its floor space. Housed in the hall are offices, labs and classrooms for the Chemistry, Engineering and Physics, and Biology Departments.

Human Environmental Science Building was dedicated in the spring of 1969. It contains the offices and classrooms of the Human Environmental Sciences Department, a modern food laboratory, a living room for receptions, and a laboratory school for pre-school children.

Liberal Arts Building was completed during the summer of 1969 and houses most of the departments of the College of Liberal Arts. Complete with faculty offices and classrooms, it has two language laboratories and the Pegasus Theatre. As of Fall 2018, it is undergoing extensive renovation.

Lillard Administration Building, occupied in the spring of 1963, contains the main administrative offices of the University including those of the Provost/Vice President for Academic Affairs, the Executive Vice President for Administration, the Vice Presidents for Information Technology, University Relations and Government Relations.

Max Chambers Library opened its doors to students in January 1969. This four-story building is one of the most modern libraries in the Southwest. It includes convenient computer stations, seminar rooms, conference and study rooms, a document room, and offices. A major addition was completed in 1997.

Mitchell Hall Theatre was dedicated June 29, 1926, remodeled in 2009, and also renovated recently.

Music Building was first occupied in the fall of 1952. It houses vocal and instrumental music, together with a number of private practice studios and a recital hall. The building was enlarged in 1968.

Nigh University Center was renamed in the fall of 2001 to honor former President George Nigh. Originally built in 1967, an addition in 1997 doubled the floor space. It is a center for campus and community activities and includes such student facilities as the University Bookstore, convenience store, RK Black Office Mail Center, food court, restaurant, and recreation area.

The building provides a centralized location for student admissions, registration, advisement, financial aid, international, and graduate services. Also included in the building are a large ballroom, meeting rooms, and offices for Campus Life, Student Senate, Counseling Services, Career Services, and the Dr. Joe C. Jackson College for Graduate Studies.

Old North, the first campus building, is built of native sandstone quarried near Edmond, and it is the center of the University of Central Oklahoma traditions. The University clock is located in its tower with faces in all four directions. Old North is listed in the National Historical Register. It contains the office of the President and Vice President of Student Affairs.

Thatcher Hall, a former residence hall named after the first president, Richard Thatcher, celebrated its “re-grand opening” in the fall of 1995. The building now houses the Edmond Language Institute, the Assessment Office, the Academic Support Center, the Testing Center, Correspondence Studies, Planning and Analysis Office, and the ROTC program.

UCO Jazz Lab, constructed with cooperative funding from Edmond Economic Development Authority, adds to the sense of community for both our campus population and citizens of Edmond by providing quality entertainment. The Jazz Lab is located at 5th and Littler. It includes several offices, a recording studio, a performance club, and a restaurant.

Wantland Field and Stadium is home for the Bronchos football team. Opened in its present location in 1965, Wantland Stadium underwent a $16 million renovation in 2005, which increased seating capacity to 10,000.

Wantland Hall, officially dedicated February 7, 1928, serves the Kinesiology and Health Studies Department and includes a gymnasium, basketball court, locker rooms, and offices.

Wellness Center exists to provide students, faculty, staff, and community members with a premier facility that promotes health and wellness. The Wellness Center strives to link positive healthy lifestyles and intellectual growth, so that participants can reach their full potential.

A multi-purpose recreational facility totaling 57,140 square feet, the Center includes two indoor basketball/volleyball courts; one outdoor basketball court; group fitness rooms; walking/running track; 65 pieces of cardiovascular equipment; strength training area including free weights and selectorized equipment; classrooms, a rock climbing wall and a vending area.

Y Chapel of Song construction began in 1941 and was completed in 1949 through the services and gifts of hundreds of students, faculty, alumni, friends, and through the efforts
Academic Calendar

Fall Semester 2018

Classes begin .............................................................................................................. August 20, 2018
Labor Day - No Classes ........................................................................................... September 3, 2018
Fall Break - No Classes ......................................................................................... October 18-19, 2018
Thanksgiving - No Classes .................................................................................. November 21-23, 2018
Fall Classwork Ends ................................................................................................ December 7, 2018
Fall Semester Finals ............................................................................................. December 10-14, 2018
Fall Commencement ................................................................................................ December 14, 2018
Christmas Break .................................................................................................. December 20, 2018 - January 1, 2019

Spring Semester 2019

Classes begin ............................................................................................................. January 14, 2019
Martin Luther King, Jr. Day - No Classes .............................................................. January 21, 2019
Spring Break - No Classes ...................................................................................... March 18-22, 2019
Spring Classwork Ends .......................................................................................... May 3, 2019
Spring Semester Finals ........................................................................................ May 6 - May 10, 2019
Spring Commencement .......................................................................................... May 10, 2019
Memorial Day - No Classes .................................................................................. May 27, 2019

Summer Semester 2019

Summer and Block 1 Classes begin ......................................................................... June 3, 2019
Independence Day - Holiday, No Classes ................................................................. July 4-5, 2019
Summer Classwork ends ........................................................................................ July 25, 2019
Summer Final Exams .............................................................................................. July 29-30, 2019

UCO Master Calendar

http://calendar.uco.edu/MasterCalendar.aspx