The University of Central Oklahoma is a top ranked public regional university according to U.S. News and World Report. Our metropolitan campus serves 17,000 students choosing from over 100 academic majors including Accounting, Clinical Lab Science, Education, Graphic Design, Industrial Safety, Interior Design and Marketing. UCO focuses on excellent teaching, which involves instilling and fostering in students the joy of learning, the ability to think critically and a desire to achieve their creative potential. We provide them scholarly activities, research and service experiences and leadership development both inside and outside the classroom.

Experiential Learning at the University of Central Oklahoma refers to some of those activities that transcend the traditional divide between classroom and out-of-class experiences. At its core, experiential learning allows students to apply their classroom knowledge to practical situations through options like: volunteerism, internships, field studies, student teaching, study abroad, collaborative research and service learning. The design and oversight of these transformative experiences occurs across the campus and in close relationship with community partners like public school systems, non-profit organizations and corporations.

The Office of Experiential Learning at the University of Central Oklahoma oversees the offices of Career Services, the Volunteer and Service Learning Center, Off-Campus Life and the Office of Sustainability, which offer many experiential learning opportunities. In addition, the Office of Experiential Learning collaborates with the other units across the campus who offer other forms of experiential learning. We hope you’ll join us in our efforts to mold students into active, engaged, educated and contributing citizens.

Dr. Sharra Hynes, Executive Director, Experiential Learning
Mark Walvoord, Director, Experiential Learning
**Internships** are a form of experiential learning that integrate knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Internships give students the opportunity to gain valuable applied experience, make connections in professional fields they are considering for career paths and give employers the opportunity to evaluate talent and participate in student development.

**APPLIED KNOWLEDGE TO FUTURE CAREERS**

**Service Learning** is an experience that exposes students to the needs of the larger society by combining service with explicit learning objectives and deliberate reflection. It gives equal benefits to both the student and the host organization by ensuring equal focus on both the service being provided and the learning that is occurring.

**CIVIC DEVELOPMENT & ACADEMIC GROWTH**

<table>
<thead>
<tr>
<th></th>
<th>VOLUNTEERISM</th>
<th>INTERNSHIP</th>
<th>SERVICE LEARNING</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRIMARY INTENDED BENEFICIARY</td>
<td>Agencies</td>
<td>Students</td>
<td>Organizations and students</td>
</tr>
<tr>
<td>DEFINITION</td>
<td>Providing meaningful service</td>
<td>Application of learning</td>
<td>Providing meaningful service and growing academically</td>
</tr>
<tr>
<td>INTENDED EDUCATIONAL OUTCOME</td>
<td>Moral, personal and social growth and development</td>
<td>Career preparation</td>
<td>Academic learning and civic learning engagement</td>
</tr>
<tr>
<td>MOTIVE OF SERVICE ACTIVITY</td>
<td>Based on student interest or passion</td>
<td>Based on industry or career choice</td>
<td>Based on course topic or discipline</td>
</tr>
<tr>
<td>STUDENT TIME COMMITMENT</td>
<td>One-time, repeat possible</td>
<td>10-30 hours per week</td>
<td>15-30 hours per semester</td>
</tr>
<tr>
<td>AGENCY SUPERVISION</td>
<td>Less</td>
<td>More</td>
<td>More</td>
</tr>
<tr>
<td>PROJECT TYPE</td>
<td>Basic short-term</td>
<td>Specialized short-term</td>
<td>Specialized long-term</td>
</tr>
</tbody>
</table>

Chart adapted from Loyola University New Orleans
**Hirebronchos.com** is UCO Career Services’ employment database used to assist in the facilitation of your recruitment efforts for your organization.

**FEATURES OF HIREBRONCHOS.COM FOR EMPLOYERS RECRUITING UCO STUDENTS:**

- Post part-time, internship, and full-time jobs
- Arrange on-campus interviews with UCO students
- Search for qualified job and internship candidates
- Register for Career Fairs and Events to meet more students
- Stay up to date with events and activities at UCO

**SETTING UP YOUR HIREBRONCHOS.COM ACCOUNT:**

1. Go to HireBronchos.com
2. Click on “Click here to register!”
3. Complete your company and contact profiles and submit to Career Services
4. Once you have completed your profile you will be able to create and post opportunities for your organization

**HERE ARE A FEW TIPS:**

1. Include as much information in the job posting as possible. This allows students and alumni to make informed decisions and will prevent time-consuming inquiries.
2. Monitor the response rates for each of your job postings. If you are not getting the interest you expected, please contact UCO Career Services’ Employer Relations Team for additional recruitment options.
3. If you hire a UCO student or alumni, please let us know via email or HireBronchos.

**OTHER OPPORTUNITIES:**

- Host an Information Table: We provide free tables in the Nigh University Center for employee recruitment. This is a great way to engage with students and gauge interest in your positions.
- On-Campus Promotion: If you have a flyer or promotional material that you would like to post on our physical job board in the Nigh University Center, we can print and post it for you.

*If you have any questions or would like help in promoting your internships or job postings, please contact UCO Career Services at careers@uco.edu or (405) 974-3346.*
The Volunteer and Service Learning Center’s OrgSync® system will connect you to volunteers for your event or organization.

OrgSync® is your gateway for connecting with UCO students. It is an online system that gives you access to all 17,000 students at UCO, and you can sign up for an account.

FEATURES OF ORGSYNC®:
- Post one-time, recurring, or ongoing service events
- Post events to the University of Central Oklahoma calendar
- Track how many students sign up for your event
- Register for the annual Volunteer Fair on campus
- Keep up to date on other service events happening at UCO

SETTING UP YOUR ORGSYNC® ACCOUNT:
- Request an account by emailing volunteer@uco.edu
- Accept the emailed invitation
- Complete your account profile with contact information, organization mission, and photos
- Create events and promote your organization

HERE ARE A FEW TIPS:
1. When posting events, click the checkbox that pushes the event to the UCO calendar
2. Specific events with dates and times are often better than vague or general service opportunities
3. After your event, let us know if the UCO students were effective volunteers. We’ll use that feedback to enhance future service opportunities.

For questions or concerns, please contact the UCO Volunteer and Service Learning Center at (405) 974-2621 or volunteer@uco.edu.