



TEMP-HIRE ADDENDUM

Millennium Personnel, Inc. requires 520 hours completed on our payroll in order to convert a temp to hire. Temporary liquidations are available and completed hours will be pro-rated.

Terms & Job Responsibilities

All employees provided will be considered employees of Millennium Personnel, Inc. will be responsible for payment of all payroll taxes & workers' compensation insurance. The University is responsible for providing us with a thorough job description of duties to be performed by each person requested. Any losses from MP's employees performing duties other than those agree to will be the responsibility of the client company.

Discrimination

EEO: Millennium Personnel, Inc. is an equal opportunity employer and does not discriminate in the application process or employment practice because of race, color, religion, age, sex national origin, veteran status or disability. We will not engage in a contractual arrangement that has the effect of discrimination. We support equal opportunity, reasonable accommodation and equal access. MP is an equal opportunity employer. Both MP and the University agree to abide by all federal & state statutes and regulations concerning discrimination against any applicant who may be considered for assignment under this agreement.

Safety

The University agrees to comply will all safety, health & work environment laws, regulations & rules imposed by controlling federal, state & local governments. Client company will immediately report all incidents to Millennium Personnel, Inc. Client company will report any accidents at the work site to Millennium Personnel, Inc. immediately.

Motor Vehicles

Unless Millennium Personnel, Inc. has provided prior written consent, MP's employees shall not be assigned to operate any motor vehicles as part of their duties. MP does not assume liability for any losses or damages caused by the operation of a vehicle driven by a MP employee while employee is performing duties for the client company, regardless of vehicle ownership. Accordingly, MP will not be held liable for any injuries or liabilities, which result from non-compliance of the terms of this agreement.

STAFF2000

MILLENNIUM PERSONNEL, INC

TEMP-HIRE ADDENDUM Cont...

Time Cards

Millennium Personnel, Inc. employees are required to submit a time card weekly. Time Cards are due no later than 3:00 p.m. on MONDAY following the week in which the employee worked. A representative from the client company will be responsible for approving the employee's time card as evidenced by their signature on the time card. This signature represents final approval of hours submitted and signifies that the client company agrees to pay all invoices for the work provided.

Invoices

We will include name of worker, position filled and dates. All sports events shall have the sport name and event date. Service type will be provided and all information will be readily available. The client company will receive a bi-weekly invoice from Millennium Personnel, Inc. Invoice Payment terms are net 30.

Non-Transferability of Employees

Millennium Personnel, Inc. has made provisions for our employees to be hired by the client company once the conversion terms have been satisfied. MP employees are not eligible to be transferred to the payroll of any other staffing/personnel agency or payrolling entity unless it is done with the permission of Millennium Personnel, Inc. Failure to contact MP and receive our written approval of release will result in the client company paying a fee of up to 30% of the employee's annual salary.